

COUNCIL ON ACADEMIC AFFAIRS

200 BRICKER HALL

NOVEMBER 28, 2007

3:00-5:00

DRAFT MINUTES

Present:

Professors: Sheryl Barringer, Lawrence A. Baum, Daniel E. Collins, Lora G. Dobos, Marcia E. Farr, E. Kay Halasek (Chair), Michael Ibba, Daniel A. Mendelsohn, John M. Robinson, W. Randy Smith (Vice-Chair), Brian L. Winer,

Student Members: Michael Hemmelgarn (Undergraduate Student Government)

Guests: Jed Dickhaut, Associate Registrar, Office of the University Registrars, David Roy, Senior Assistant Director, Enrollment Services, Dr. John Wanzer, Senior Vice Provost, Enrollment Management.

APPROVAL OF THE MINUTES OF THE MEETING

- Mendelsohn moved approval of the corrected minutes of the meeting of November 14, 2007 seconded by Winer. The motion passed with one abstention.

COMMENTS FROM THE CHAIR – PROFESSOR E. KAY HALASEK

- There were no comments from the Chair

COMMENTS FROM THE VICE-CHAIR – PROFESSOR W. RANDY SMITH

- Today, five proposals are brought forward by Subcommittee D.
- At the next CAA meeting on December 5, there will be an update on the status of the Biomedical Sciences from Professor Bruce Biagi and Lori Martensen, College of Medicine. The program was created three years ago and was very controversial because of overlap with Biological Sciences. It is a pilot program in School of Allied Medical Professions and they are supposed to give an update. The caliber of students in this program is very high.
- First meeting in the winter quarter is on January 9, 2008.

- Smith received a message from Gunther about the proposal to waive 15 free elective. There is some concern about the Rule change and needs some advise on how to proceed. Halasek, Smith, and Adelson will meet with Gunther.
- We have a University Teachers Education Council created in 2000 co-chaired by Smith and Professor David Andrews, Dean of the College of Education and Human Ecology. The UTEC will meet tomorrow and Smith will give an update to the Council at the next meeting.
- Last month there was a big event at the Metro School unveiling the Foreign Language Road Map. There was a meeting of the core group and Smith will give an update. The group includes Professors Galal Walker, Mari Noida, Diane Birckbichler, and Mr. Richard Stoddard from Government Relations, Mindy Wright from the Federation office and faculty from other colleges. Texas and Oregon also have a Foreign Language Road Map.
- Arts and Sciences Federation Review co-chaired by Smith and Vice Provost Martha Garland is moving along. We have met with all the five Arts and Sciences Deans, Deans Executive Meetings and will be meeting with the Associate Deans, Federation staff and Directors of International Studies, Film Studies, and Early Middle Childhood Education program. There will be two Faculty Forums on December 3 and 4. Smith asked all the Arts and Sciences faculty members on the Council to attend one of the forums and also encourage their colleagues. The goal is to report their findings by January and an external team will be invited to advise the Provost and the President on the next step.
- We are in the process of looking at a small set of big GEC courses and engage in redesign of these courses to improve learning with the use of technology. Five areas have been identified. They are Molecular Genetics, Math, Physics, Philosophy, and the languages. We have some start up funding available.
- The good news for the University is Jessica Hanzlik, a physics major has won the Rhodes Scholarship. One of the advisors of Hanzlik is Winer. Winer indicated that the Hanzlik works in his lab in particle physics and will go on to do a masters in Physics at Oxford.
- There has been some interaction between Jed Dickhaut and the College of Education and Human Ecology. They want to change the name of the code 845 from Human Ecology-Undecided to Pre-Family & Consumer Science Education. Usually Smith receives such requests and is approved by OAA. If a unit makes some changes, it could take effect the following quarter, but if there is a new program, usually, it takes effect the following autumn. When a proposal is approved by the CAA, there are many procedural, bureaucratic steps that have to be taken by the Registrars before implementation.

- When there is a change in the minor, it comes to CAA for approval. We have a request from FAES to change some courses in minors in Plant Pathology and Agricultural Systems Management.
- We receive about 1500 course proposals for approval. Occasionally, there may be some overlaps between two courses. If it cannot be resolution cannot be reached, it is brought to the CAA for adjudication.

PROFESSORS E. KAY HALASEK AND W. RANDY SMITH, SUBCOMMITTEE D

- **Changing the names of the eight *sections* in the College of Dentistry to nine *divisions*.** Smith informed the Council that Dean Carol Anderson could not be available to respond to questions. He then gave an overview of the proposal. Currently the College consists of eight sections, Oral and Maxillofacial surgery (includes oral pathology and anesthesiology), restorative and prosthodontics, endodontics, pediatrics, oral biology, periodontics, and primary care (includes dental hygiene). All these sections have a section head that reports to the dean and is appointed to a four year term. All of these sections combined constitute the college which is a separate Tenure Initiating Unit.

The faculty wanted that the College should be divided into departments. A Task Force to examine this issue was formed and it recommended that two departments be formed. One department would consist of all of the clinical departments and the other, a department of Oral Biology that will comprise primarily of basic scientists. The clinical department would have approximately 75-80 individuals where as Oral Biology would be have approximately 14 faculty. This recommendation did not have much support from the faculty.

One of the issues that were discussed was the lack of parity felt by the section heads and their faculty with their counterparts at other institutions whose title was “chair”. There is unanimous support for renaming the sections as divisions and making dental hygiene a separate division. The rationale for this is that dental hygiene is a separate undergraduate program with its own faculty, accreditation standards, and relationship to other campus undergraduate programs.

Smith added that this change does not have to go to Senate because the sections are changed to divisions and not departments.

Collins wanted to know the difference between a division and department if both of them have chairs. Smith responded that the CAA will grant divisional status to college subunits when there is a high expectation that the division

will reach departmental or school status within five years. With new dean search going on the College of Dentistry, there is a likelihood that divisions may become departments.

There were no further questions.

Subcommittee D moved approval of the proposal seconded by Dobos. The motion passed unanimously.

- **Revision to Welding Engineering Major Curriculum.** Halasek gave an overview of the proposal. Two required Welding Engineering courses would be eliminated – WE 400(3) Chemistry of Welding in the sophomore year due to faculty retirement and also due to the course being outdated. WE 640(3) Welding Productions in the senior year can be replaced by content of ISE courses such as ISE 311 (3) Manufacturing Engineering, ISE 504(3) Engineering Economics Analysis and ISE 406(4) Industrial Quality Control. The ISE courses also promise to strengthen the program in the overall manufacturing and business area as recommended by the ABET assessment process. ISE 406 will be adopted as a Selected Engineering Core. The revision also accounts for recent changes in college GEC requirements from 38 to 40 credit hours. No change to the total hours of the Welding Engineering program is proposed other than the addition of two credit hours of GEC to raise the total program hours from 195 to 197. The proposal has received relevant concurrences. The reason for the revision is also to strengthen the curriculum in some areas, capitalize on closer association with the Industrial and Systems Engineering program, and formalize some changes that have been necessitated by curriculum revisions in supporting programs. Like minors, revision to majors does not have to go to the Senate.

Mendelsohn asked why are two hours added to the GEC? Winer noted that the GEC listed on page 13 is old GEC since we did not approve revised Engineering GEC proposal until May 2007. With new Engineering GEC Plan, the total hours to graduate should be lower. Halasek indicated that a clarification about GEC will be requested and will continue the discussion at the next meeting.

Winer indicated that couple other engineering proposal have similar problem with GEC.

- **Changes to the Aerospace Engineering Undergraduate Curriculum.** Halasek gave a summary of the proposal. Department of Aerospace Engineering periodically reviews its program based on student performance among many factors. The problematic area was the mathematical ability of the undergraduates and in particular the applications of mathematical methods to engineering problems. To remedy this problem, it was decided that a better method might be to team teach some of the mathematics and engineering

materials so that students could immediately what was taught in mathematics to engineering problems. Aero 414(2) and Math 414(3) were the result of this approach, but after several years the results were not good. Additional problem was with Math 571(3) in which it was hoped that students would get the basics of matrix algebra and Eigen values. The last topic could not be covered due to lack of time. Based on these observations, it was decided to drop Math 414 and Aero 414 and Math 571 and add Math 415 (4) which satisfies the Selected Core requirement in Ordinary Differential Equations of the College; make Aero 580(4) a required course as its topics cover the applications taught in aero 414(2) plus additional topics not covered in Math 571. The total credit hours remain exactly same.

There were no further questions.

Subcommittee D moved approval of the proposal seconded by Collins. The motion passed unanimously.

- **Proposal for an Arts Honors Program in the College of the Arts.** Halasek summarized the proposal. There are support letters from Associate Provost and Director of University Honors and Scholars Linda Harlow, Associate Dean and Honors Director in the College of the Arts, Valarie Mockabee, and Executive Associate Dean of the Arts and Science Colleges, Ed Adelson. The proposal contains the rationale for this proposal; the Arts Honors Mission Statement and Learning Outcomes; a description of opportunities Beyond the Arts Classroom; and a Summary of Requirements and Application procedures. The Arts Honors Program requirements of 10 units align with the University Honors program. The proposal has Honors Program Membership Application, ARTS Honors Program Requirements, and ARTS Honors Program Contract. Dobos pointed out that the document ARTS Honors Program Requirement has effective date 'autumn 2006' which should be 'autumn 2008'.

Dobos noted that very few students in the College of the Arts did Honors program due to very few honors courses. Now that they have added many honors courses with the hope that many more students will choose honors option which will give students an opportunity to graduate with Honors or with graduate with Distinction.

There were no further questions.

Subcommittee D moved approval of the proposal seconded by Mendelsohn. The motion passed with one abstention.

- **Request for a Name Change in one of the three existing MBA tracks.** Halasek summarized the proposal. The Fisher MBA degree program currently has three different program tracks: full-time, part-time, and

executive. The proposal seeks to change the name of the current Part Time MBA Track to that of Working Professional Track. There will not be any changes to the current requirements. This name change is requested because “Part Time” is a misnomer because students on this track are not restricted to part time status. They take as many as 16 credit hours in a quarter and many take 12 hours making them full time.

Smith added that Interim Dean Steve Mangum met with Smith, Associate Dean Elliot Slotnick, and Dean Pat Osmer, Graduate School to discuss their plans to change the name of the Part Time Track.

There was no further discussion.

Subcommittee D moved approval of the proposal seconded by Collins. The motion passed unanimously.

The meeting adjourned at 3:40pm

Respectfully Submitted by

W. Randy Smith
Lakshmi Dutta