

**Ohio State University Libraries**  
**Faculty Meeting – Minutes**  
**May 11, 2017**

Minutes from the March 22, 2017 meeting were approved as distributed.

**Conversation with Damon**

Damon Jaggars announced that evaluation of all ADs will begin early next spring. The evaluation will include Damon. We are currently looking at possible 360 tools to use for the process.

Damon described the new Director's Advisory Council and recapped the planning meeting on March 29th. The purpose of this group is *"to advise the Vice Provost and Director in thinking and acting strategically to enhance University Libraries' resource development and supporting activities. To provide external perspectives on communicating the Libraries' value to stakeholder communities and assist in identifying opportunities to grow networks of support."* Members of the group will serve 3 year terms and meet quarterly or bi-annually. Damon will meet with individuals and smaller groups more often.

The agenda from the planning meeting included remarks from Steve Bergfeld (Vice President for Development) on the future of philanthropy at OSU; a discussion of the transition from a Friends-based approach; an update on strategic planning; a review of emerging development approaches and priorities (including government and family foundations, corporate support, and partnerships with schools and colleges); presentations highlighting how we are leveraging partnerships and opportunities (Kay Halasek, Director, University Institute for Teaching and Learning) on advancing teaching and learning at OSU, Jenny Robb on leveraging distinctive collections, Quanetta Batts and Nena Couch on living our Land Grant mission).

**VITA and the Annual Report Process**

Jessica Page (Vice Chair of OSUL AP&T) described the program she attended recently regarding the new faculty scholarly activity management system. We will use VITA for our dossiers next year. Research In View is active, but no longer supported. Jessica advised everyone present to open a VITA account. ODEE will provide special support for faculty members undergoing 4<sup>th</sup> and 6<sup>th</sup> year review. E-mail [vita@osu.edu](mailto:vita@osu.edu) for help.

Jessica encouraged everyone to sign up for the OSUL-specific training to be offered in Thompson Library at 10 AM on June 1<sup>st</sup>. In response to a question about using VITA for our annual reviews next year, the consensus was that we should do that.

**Pattern of Administration**

Tamar Chute (Chair of the Faculty Advisory Council) reviewed the latest draft of the POA. Accepted revisions included:

Page 3 - In IIA (Vision Statement), the text was updated to reflect the current strategic planning process.

Page 4 – In IIB (Mission Statement) and IIC (Values), the text was updated to reflect the current strategic planning process.

Page 11 – In VIII A2 (Faculty Meetings-Conduct of the Meeting), at the suggestion of a faculty member, the text was replaced with the following: *Meetings will be conducted with no more formality than is needed to attain the goals of full and free discussion and the orderly conduct of business. However, Robert's Rules of Order will be invoked when more formality is needed to serve these goals.*

Damon noted that the draft he will forward to Academic Affairs for approval will include any small changes to the Vision, Mission, and Values statements that emerge from the strategic planning process.

### **Discussion: Leading Throughout the Organization**

The assembled faculty members broke up into six small groups, with one member of the Faculty Advisory Council in each group, and discussed the following questions:

*From a faculty perspective, how do you define "leading from where you are" across the organization?*

*What are your leadership responsibilities?*

*What obstacles do you face when empowering others to lead from where they are?*

FAC members recorded the main points raised in each group. Notes from the discussion will be assembled and shared with the faculty for future discussion.

Submitted by Bruce Leach

Faculty Secretary