
The Ohio State University Libraries

NEWS NOTES Online

Vol. XLIX No. 18 May 2, 2000





Left: The Cathedral in the courtyard of Hilandar Monastery,
Right: Former monks of Hilandar waiting for the Second Coming

[Complete Archive](#)

Skill and assurance are an invincible combination.

Dutch Proverb

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See also: [What's New](#) on the Libraries' Homepage.

Send items to [Patricia Greene](#) by Friday noon for publication the following week.

Calendar of Events

Meeting Moratorium Week

The first full week of each academic quarter has been designated Meeting Moratorium Week, and insofar as possible, meetings should not be scheduled or held during that week. For the remainder of the current academic year, the appropriate week will be the week beginning June 19, 2000.

Faculty Meeting

June 8, 2000 at 3:00pm in 122 Main Library. Items for the agenda should be submitted to Betty Sawyers, faculty secretary, by noon on Friday, June 2, 2000.

Exhibits

Cartoons by Leland S. McClelland: A Retrospective Exhibition
Cartoon Research Library
Monday-Friday, 9:00am to 5:00pm, March 1 - May 26, 2000. Free and open to the public.
(Leland S. McClelland's watercolor paintings at the Faculty Club.)
Additional information is available at 614-292-0538 or e-mail cartoons@osu.edu.

For other University events, see [OSU Electronic Calendars](#)

[University News Releases](#)

[onCampus](#)

[University Research News](#)

Announcements

The Raccoon, the Strike, the Hub, and the Room of Skulls

The week of April 24, 2000 ended at the Libraries with a raccoon in the Mail Room, which involved, but was not limited to, the critter chasing a mail room employee out of the room. The "raccoon keeper" eventually caught the animal in the Mail Room after three shots of pepper spray (a militant raccoon, no doubt), courtesy of the campus police. The raccoon was a female, perhaps a recent mother. She was later released on her own recognizance.

The week of May 1 began with a labor strike at the University which involved, or should I say necessitated, the absence of some library employees, who once again were from, guess where-- the Mail Room!

We got through the episode of the raccoon and managed to prevail over impending chaos from the strike on Monday. All seemed to be a piece of cake. But wait--the Campus Mail Service, whose majority of employees were also on strike, decided without asking anyone at the Main Library to make our mail room a HUB. What is a hub? That is when Campus Mail Service sets up a center for distributing and collecting campus mail from a number of buildings in the general vicinity. Needless to say, that process in the middle of our operation was very confusing.

One of the most positive things to come out of all of this was the way various people from ASD, the Depository, and individual department libraries came together to work as a team to transport books throughout the system in lieu of Shipping and Receiving, whose employees, you guessed it, were out on strike. I am very grateful to those who did so much to keep us up to date.

Finally, some information was inadvertently left out of last week's NEWS NOTES regarding the picture (top right) of the Room of Skulls in the Hilandar Monastery. A few of our readers deduced, wrongly, that the Room of Skulls was in the Hilandar Library, which is housed in the Main Library. As a consequence, several requests were made to see the room. Alas and alack, the room is actually in the Hilandar Monastery at Mt. Athos, an autonomous, monastic republic under the protection of Greece.

It has been a crazy, mixed-up week since last Friday, but I have to admit that I have not had as much fun as this in a long time. Thanks to all of you who hung in there while we tried to do the job done by the professionals, Mary Parnell and Pam Bivens.

Pat Greene

Library Book Sale

Libraries' Spring book sale May 3 - May 5, 2000.

001 & 122 Main Library

Wednesday, May 3, 2000, 6:30 - 9:00pm (Friends preview night)

Thursday, May 4, 2000, 8:30am - 6:00pm

Friday, May 5, 2000, 11:00am - 4:30pm

Suggestions Sought

The Exhibits Committee is seeking suggestions for exhibitions for the Sills Hall at the Main Library related to the Ohio Bicentennial in 2003. Anyone with ideas--or anyone who would like to volunteer to work on a 2003 exhibit--should contact Lucy Caswell, chair of the committee at caswell.2@osu.edu.

Your Input Is Needed For Staff Appreciation Week

Staff Appreciation Week will be celebrated September 5-8, 2000. The Staff Advisory Council and Planning and Policy Committee would like your input in planning activities. We want to know what activities we've done that you like, what activities we've done that you don't like and what activities you would like for us to do in the future.

We have already placed posters in the staff lounges of Main and SEL libraries soliciting ideas and hope to have one soon in EHS library. You can email us at libstfadv@lists.acs.ohio-state.edu or libplanp@lists.acs.ohio-state.edu.

We also have a form that can be used at </Staff/lSacform.html>.

At this point, the form is not encrypted for privacy and your email address may show. If you want to remain anonymous, print the form, fill it out and mail it to us, c/o Toni Morrison, 110 Main Library. A link to the form may also be found with the description to SAC in the

staff information area of the OSUL web site . It will require the OSUL staff password.

Staff Advisory Council
Planning and Policy Committee

Features

Luminous Lucubrations

Last week's entry was "uxorious," which means "excessively submissive or devoted to one's wife." This week's entry is "caliginous."

Online resources for this question are available:

- [WWWebster Dictionary](#) - brief definitions
- [The Oxford English Dictionary](#) - lengthy, historical entries

Laughs

- [Dilbert's Daily Mental Workout](#)
 - [Cartoon of the Day](#)
-

Meeting Notes

Administrative Staff Conference

May 1, 2000

1. Carol Diedrichs, assistant director for Technical Services gave a PowerPoint presentation covering the Strategic Indicators that have been identified for University Libraries. The indicators that are being used are the following; where applicable, the relative ranking of OSUL among 10 other publicly supported universities is indicated:

- Personnel (8th)
- Reference Transactions (1st)
- Circulation Transactions (3rd)
- Interlibrary Borrowing (1st)
- Interlibrary Lending (3rd)
- User Satisfaction with net.TUTOR
- Total Volumes in the Collection (8th)
- Number of Volumes Added Yearly (8th)
- Currently Received Serial Titles (8th)
- Total Acquisitions Expenditures (6th)
- Operating Expenditures (Supplies, Services, and Salaries) (9th)
- Library Total Expenditures (9th)
- Library Budget as Percent of University Budget (7th out of 8)
- Number of Articles Downloaded from the OhioLINK EJC
- Dataware Database Usage
- ARL Criteria Index (9th)

The complete PowerPoint presentation can be viewed at the following URL:

</Staff/stratind/sld001.htm>

2. Joe Branin, director of Libraries reported on progress/current information in four areas--Restoration/renovation of Main Library; Fund-raising; Changes in Administrative Services; and University budget issues.

Restoration/Renovation of Main Library--He and Wes Boomgaarden (Preservation) are meeting with many of the academic departments, primarily in the Humanities; they are approximately two thirds of the way through the list of targeted departments. They are also meeting with appropriate Senate Committees; they have already met with the Council on Physical Environment and are scheduled to meet with the Council on Student Affairs later this week. The meetings thus far have generally not reflected a far-sighted vision; the biggest concerns relate

to current problems with maintenance of the building and the desire to bring everything back from the Depository.

A Planning Retreat is scheduled for Wednesday of this week to identify major opportunities/strategies and develop an action plan for short term renovation projects that will help to alleviate the overcrowding and unattractiveness of Main Library before a major renovation can be undertaken. Attendees will be the members of the Executive Committee, Wes Boomgaarden, Betty Sawyers, and Scott Conlon from the University Architect's Office. Once a tentative action plan is identified, it will be shared with the various groups with which Wes and Joe have already met. Nothing will be finalized until there has been a great deal of discussion and gathering of opinions from all constituents, both internal and external.

Fund Raising--There has been difficulty in finding a suitable candidate for the Senior Development Officer position that is available; a fifth candidate will be interviewed tomorrow. The individual who is chosen will be an employee of the Development Fund, and they will have the final say in who is selected, although the Libraries' will have input to that decision.

He has made a presentation to the Advisory Committee of the Alumni Association, who were very supportive and enthusiastic. A second presentation was made to the Ad Hoc Committee on Library Restoration of the Ohio State University Foundation, composed of major donors to the University.

Changes to Administrative Services--Linda Gonzalez has been appointed as manager of Library Administrative Services. The major purpose in creating this position was to bring about a more unified approach to administrative services, and the director's greatest interest lies in improvements to facilities, salaries, and overall budget reporting.

Marilyn Willhoff has been hired as office manager in Administrative Services. She will be responsible for bringing about improvements in the reception of individuals coming to the administrative area either in person or by telephone, and also making sure that the office support available is used effectively and efficiently.

University Budget Issues--The provost considers the personnel budget to be of particular importance. He is proposing a 3.5% increase (ca.

\$13.8M) in salary funding, and is hoping to be able to move additional funding from endowment accounts into the salary pool. Last year the average increase was 4.1%.

The University president is disappointed in the state's level of support for higher education; Ohio ranks 40th in the nation in per capita support. The strategy of representing OSU as being the flagship university in the state, has had negative results. A better strategy appears to be making the assertion that high level research will serve as an economic engine for the state; this strategy has proved effective in Georgia and Texas. Cooperative ventures with institutions in Cincinnati and Cleveland in the fields of engineering, science and medicine may also prove fruitful.

3. Pat McCandless, assistant director for Public Services, is serving as coordinator for strike information and provided an update on the status of the CWA strike. The United States Postal Service and U.S. Cargo are making deliveries; how materials will be moved out to department libraries is a real question. Main Library is one of 10 sites to serve as delivery points for campus mail; the list of the remaining nine adjacent buildings (none housing any libraries) is available from Pat Greene. To avoid delays, people are urged to use stamps rather than metering mail, and take mail to off campus locations for mailing. Obtaining office supplies will be impacted, and fines for recalled items will have to be waived for individuals who do not receive notices via e-mail, as print recall notices cannot be delivered. Personnel will be responsible for emptying their own trash, and it will be necessary to designate individuals to keep trash emptied in public areas. Additional restroom supplies will be also be obtained.

4. Betty Sawyers made a proposal that would remove the need to supply a user name and password for virtually all of the files found in the Staff Information portion of the Libraries' web site. There was agreement that this should be done, and Betty will work with Stephen Westman to bring about this change as soon as possible.

5. Wes Boomgaarden and Fred Roecker (User Education) reported briefly on a meeting that they, Mary Scott (Science & Engineering Library) and Steve Kersey (Business Library) had with staff from the Center for Survey Research (formerly the Polimetrics Lab) to discuss survey methodology for planning the Main Library renovation, and also for ongoing evaluation of library services and collections. They recommended a two pronged approach using both a formal,

standardized process, as well as what is termed "mall intercept studies," both using the services both of the Libraries and the Center for Survey Research. This topic will be a major agenda item for the June ASC meeting.

6. Mike Lucas, the state librarian, will be the guest at the ASC lunch next Monday; that will be the last ASC lunch until October. It had been earlier suggested that a decision be made at the May ASC meeting concerning the desirability/need for continuing the ASC meetings on the first Monday of each month. There was general agreement that the meetings were worthwhile and should be continued.

Technical Services Committee Meeting Summary April 13, 2000

Previous Minutes </tsweb/tscomm.htm>

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1. Brief Announcements

N. Van Pulis announced that tape loading of records from OCLC has now ceased.

2. Cataloging Electronic Resources -- Single Versus Multiple Record Approach

Summary: OhioLINK DMSC is considering the request from the OhioLINK Users Committee to move to a single record approach for cataloging electronic resources. OSU collection managers have also expressed interest in doing this locally.

Issues:

- a. As our representative to DMSC, Noelle has requested that we formulate our philosophy on this issue for her use at the 4/17 meeting. [add link to her e-mail here]
- b. The Law Library has submitted a proposal to use the single record for "free" e-journals already owned in print. [add link to Mary's proposal here]

Outcome:

- Law Library proposal – Law has approximately 250 paper titles that now have electronic equivalents available freely on the Internet. Their proposal that they simply enhance the paper records with links to the e-version was approved. The added title information will be added in a 776 field. A serials check-in record will be attached so that the location code "wwj" can be used. This will enable the record to appear in the scope in OSCAR for e-journals. A generic Lib Has statement (no holdings information) will also be added. The committee sees this as a good place to experiment with single record format in a discrete category (content is the same; paper copies are owned by Law; e-version is available freely on the Web).
- Single record concept
 - we'd prefer that if approved, this concept be applied only to combining print and electronic versions of journals and books. Combining other formats such as microformats creates additional issues.
 - some OSU collection managers express support for the single record concept; others support the multiple record concept
 - Mary Scott is planning a forum for public services which will focus on the question: What is OSCAR? This will be a time for public services to express its thoughts and ideas about the relationship of OSCAR to web pages, whether resources from the Web should be cataloged and placed in OSCAR or simply be added to appropriate web pages. The forum is simply to get the issues and ideas on the table. This will be followed by a second forum which will pursue solutions and possibilities to the issues presented earlier.
 - DMSC should be careful to investigate the changes (if any) that going to a single record will create in the Central catalog display. Sample records should be created so that a wide audience can review the outcome of these changes before a final decision is made
 - OSU expects the opportunity to review the proposal with examples

before it is approved.

- The DMSC working group should be encouraged to explore the arguments for multiple records as well as single records to facilitate the decision process.
- T. Davis distributed a list of issues/questions to be considered in making this decision [add link to document from Trisha here]

3. Authority Control (Van Pulis)

Summary: we are close to implementing authority control processing.

Outcome: Maintenance has received the first printouts of printouts of authority control records which need to be deleted. They are deleting the MeSH authority records first since there will be a total replacement of those records in the next week. That replacement will invoke the bib update program to automatically replace the headings on the bib records for which there is an exact match. The "near matches" will have to be done manually and will be the next step. Following the MeSH load, the LC load will occur. This will also invoke the bib update program for exact matches and print out the "near matches" which must be done manually. In addition, once this begins, people making updates to bib records must begin tracking changes for records that are currently undergoing authority control. N. Van Pulis will send a message with the details to liball shortly.

4. Pinyin Conversion (El-Sherbini)

Summary: The Pinyin Conversion Project is an effort to convert romanized Chinese data from the Wade-Giles to Pinyin romanization schemes. Pinyin is a system for writing the Chinese language in the Latin alphabet. It is used throughout the world, including by the United States government and by the news media. Most users of American libraries today are familiar with the pinyin romanization of Chinese names and places, and providing access to the Chinese language with that system will make it easier for them to locate material. The use of pinyin romanization by libraries should also facilitate the exchange of data with libraries internationally. In order to change to pinyin, the Library of Congress (and other libraries such as OSU) will have to convert existing files so that the Library's database will reflect the new standard.

The Research Libraries Group (RLG) will convert all Library of

Congress Chinese language bibliographic records that reside in the RLIN database. RLG has supplied LC with lists of book and non-book material appearing on RLIN. LC will then compare these results with lists of Chinese records in its own database, identify records that are not on RLIN, and move them there. OCLC will also convert its database and files. RLG plans to convert Chinese records in its database beginning in spring 2000.

A current timeline for the project for LC is available at <http://lcweb.loc.gov/catdir/pinyin/timeline.html>

Cataloging was asked to check with III about the existence of space in the III record for the "marker" that will identify records which have been converted. Magda and others from Cataloging will meet with Quoqing Li to see what additional information he has available.

Outcome: The III load tables have now be updated to permit the inclusion of the "marker" for records which have been converted. Cataloging will continue to monitor and plan for our implementation of this change.

5. III Millennium Modules (Davis)

Summary: The Libraries has purchased the III Millennium modules including Acquisitions, Serials and Circulation. We have targeted summer 2000 as a possible date for implementation but no specific plans have been made. This issue has been turned over to Marsha Hamilton and Trisha Davis for investigation since the modules to be implemented will have the most impact on their areas. After additional information is determined, that should be shared with the TSC in particular the Health Sciences, Law and Regional Campus Libraries.

Outcome: Lynne Branche Brown (III) will be giving demos of the Millennium Acquisitions and Serials Modules on Friday, May 12 in the morning. Details will follow via e-mail. Millennium Circulation will be demonstrated that afternoon.

6. Next meeting

The next meeting will be held June 8, 10:30am-12:00 noon, in 124 Main Library.

The links that you'll need are:

</tswweb/tsc-ms.htm> =
</tswweb/tsc-ms.htm>

Noelle has requested =
</tswweb/041300ad.htm>

Law Library has submitted a proposal =
</tswweb/singrecd.htm>

T. Davis distributed a list of issues/questions =
</tswweb/bibissue.htm>

A current timeline for the project for LC is available at
<http://lcweb.loc.gov/catdir/pinyin/timeline.html>

Human Resources

Distribution of Biweekly Paychecks

The Libraries Human Resources Department will continue to distribute biweekly paychecks in 122 Main Library with the exception of April 21 due to the Blood Drive and May 5 due to the Friends Book Sale. Further questions may be directed to Sonja Thompson at 2-6133.

The dates for distribution of biweekly pay checks are:

- April 21 110 Main Library due to Blood Drive
 - May 5 110 Main Library due to Friends Book Sale
 - May 19 122 Main Library
 - June 2 122 Main Library
 - June 16 122 Main Library
 - June 30 122 Main Library
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Appointments

====Staff====

Director's Office: Marilyn Willhoff has accepted the position of Office Administrative Associate effective 01 May 2000

Interlibrary Loan: Gail Ellis has accepted the position of Library Media Technical Assistant 2 - 50%

Serials/Electronic Reserves: Barbara Dunham has accepted the position of Library Media Technical Assistant 2 (replacing Grimes) effective 01 May 2000

Promotions

====Staff====

Education, Human Ecology, Psychology, and Social Work Library: Rocki Strader has accepted the position of Library Associate 2 (replacing Grossman) effective 15 May 2000

Vacancies

====Faculty====

Language and Area Studies: East European & Slavic Studies Librarian (replacing Ingersoll)

Science and Engineering Library: Chemistry Librarian (replacing Simons)

Science and Engineering Library: Physics/Astronomy Librarian (replacing Mays)

====A & P====

Cartoon Research Library: Project Archivist (new position)

Information Technology Department: Systems Specialist - A&P (replacing Toney)

====Staff====

Agricultural Technical Institute: Library Associate 1 (replacing Hoang)

Cataloging Department: Library Media Technical Assistant 2 - 2

positions (replacing Spillman)

Depository: Library Associate 1- 75% (replacing Weeks) REPOSTED

Science & Engineering Library: Library Media Technical Assistant 2 (replacing Larmon) 2nd listing

Technical Services Accounting & Administration: Library Media Technical Assistant 2 (replacing Rasmussen)

To comply with University procedures, employees who are applying for listed vacancies must complete a Promotion/Transfer Request (form 8931, Rev 9/97) during the week of the first listing of the vacancy in the University Personnel Posting (green sheet). To ensure awareness of all library vacancies which have been posted, applicants should consult the weekly green sheet rather than relying on the listing in News Notes Online and are encouraged to attach a resume and/or other supporting documents to the form. Prospective faculty and staff applicants who are absent during the five day posting period and wish to apply should see Toni Morrison.

Library personnel may also view University employment opportunities at [OSU Jobs](#)

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