

POLICY CHECKLIST  
 FOR  
 COOPERATIVE DIRECTORS

Does your co-op have a policy manual? Yes \_\_\_ No \_\_\_

If there is a policy manual, the date it was last reviewed by the board.

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Do you have a copy of your co-op's policy manual? Yes \_\_\_ No \_\_\_

Does each employee have a copy of the co-op's policy manual? Yes \_\_\_ No \_\_\_

Are your co-op's policies within the limits of the co-op's by-laws?

Yes \_\_\_ No \_\_\_

Are your co-op's policies within the limits of the co-op's articles of incorporation? Yes \_\_\_ No \_\_\_

Are your co-op's policies within the limits of the law under which your cooperative is incorporated? Yes \_\_\_ No \_\_\_

What law is your cooperative incorporated under? \_\_\_\_\_

Are your co-op's policies in conflict with the Truth and Lending law?

Yes \_\_\_ No \_\_\_

Are your co-op's policies written to insure compliance with fair employment laws? Yes \_\_\_ No \_\_\_

Are your co-op's policies written to insure compliance with OSHA?

Yes \_\_\_ No \_\_\_

Are your co-op's policies written to insure compliance with EPA?

Yes \_\_\_ No \_\_\_

Do you spend a portion of each board meeting discussing policies?

Yes \_\_\_ No \_\_\_