

# COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

June 3, 2015  
1:00 - 3:00 PM

## MINUTES

### Attendance

#### Faculty:

- Dr. Heather Allen (Chemistry and Biochemistry)
- Dr. Mollie Blackburn (Teaching and Learning)
- ✓Dr. John Buford (Physical Therapy, School of Health and Rehabilitation Sciences)
- ✓Dr. Jill Bystydzienski (Women's Gender and Sexuality Studies)
- ✓Dr. Susan Hadley (Dance)
- ✓Dr. Blaine Lilly (Mechanical and Aerospace Engineering)
- ✓Dr. James Rathman (Chemical and Biomolecular Engineering)
- ✓Dr. Celia Wills (Nursing)
- ✓Dr. Henry Zerby (Animal Sciences)

#### Students:

- ✓Ms. Elena Chung (CGS, Chemical and Biomolecular Engineering)
- ✓Mr. Eugene Holowacz (CGS, Human Development and Family Science)
- ✓Mr. Asim Hussain (Inter-Professional Council, Pharmacy)
- Ms. Marnie Janson (USG, Pharmaceutical Sciences)
- Mr. Sam Whipple (USG, Political Science and Economics)

#### Administrator:

- ✓Dr. W. Randy Smith (Academic Affairs), Vice Chair

#### Guests:

- Dr. Alexis Collier (Office of Academic Affairs)
- Dr. Kate Hallihan (John Glenn College of Public Affairs)
- Dr. Scott Herness (Graduate School)
- Dr. Alan Kalish (University Center for the Advancement of Teaching)
- Ms. Sarah Odum (College of Education and Human Ecology)
- Dr. John Wanzer (Office of Undergraduate Education)

**The meeting came to order at 1:05 PM.**

## **APPROVAL OF THE MINUTES OF THE APRIL 15, 2015 MEETING**

Rathman moved to approve the minutes of the Meeting of April 15, 2015; it was seconded by Lilly and carried with all in favor.

### **REPORT FROM THE CHAIR—JIM RATHMAN**

Rathman reported that two proposals have been received that will be soon assigned to subcommittee:

- Subcommittee B: Proposal for Removal of the Cap on Clinical Faculty in the College of Nursing
- Subcommittee C: Proposal to create the Department of Engineering Education in the College of Engineering

The goal is to bring both of these proposals to the University Senate at its next meeting – in October – and then on to the Trustees in November. CAA will meet once more this summer and then twice before the Senate meeting.

### **REPORT FROM THE VICE-CHAIR—W. RANDY SMITH**

Smith reported that on June 5, 2015, the Board of Trustees will act on the proposal from the College of Medicine to merge the Department of Molecular and Cellular Biochemistry and the Department of Pharmacology to become the Department of Biological Chemistry and Pharmacology.

Four of our Council Members will be rotating off after this academic year and the University Senate is working on identifying new appointees.

Work is ongoing over a fairly controversial proposal in which concurrence has not been given. The proposal seeks to change the name of the Department of Molecular Virology, Immunology, and Medical Genetics to the Department of Cancer Biology and Genetics in the College of Medicine. The Department of Molecular Genetics in the College of Arts and Sciences has strong objections to the proposed use of the word “genetics”. If a resolution can’t be reached at the deans’ level, the proposal will come to the Council on Academic Affairs and will be assigned to a subcommittee for review and then full Council will make the decision.

In preparation of the University’s reaccreditation by the Higher Learning Commission (HLC) in 2017, an Institutional Reaccreditation Coordinating Committee has been formed and will meet monthly. Also in regard to HLC, we have heard that our request to bring the accreditation process for the Agricultural Technical Institute under the College of Food, Agricultural and Environmental Sciences, and thus the University, was accepted and will become official this summer.

This month, Smith brought together groups to discuss the following topics:

- Urban Mission: The current and future status of the University's urban mission.
- Leadership Programs/Initiative: Developing a more coordinate effort
- Nutrition Programs: Examining the status of our programs in the College of Food, Agricultural and Environmental Sciences; the School of Health and Rehabilitation Sciences; and the College of Education and Human Ecology.

Smith reminded Council Members that Kathy Corl is stepping down as the leader of the Committee on Academic Misconduct effective June 30. She will be replaced on July 1 by two individuals: Jay Hobgood from the Department of Geography, who will serve as a director, and Pat Scharer from the Department of Teaching and Learning.

In response to President Drake's call to re-emphasize teaching and learning at Ohio State, the first Presidential Teaching Summit was held on May 13. Over 50 faculty members across ranks participated and were joined by guest speaker Michele DiPietro, executive director of the Center for Excellence in Teaching and Learning at Kennesaw State University. The goal is not to take away from ongoing work in these areas of existing units, but to enhance the entire teaching and learning mission of the university. Smith along with Vice Provost Jennifer Cowley are leading this initiative.

Smith concluded with an informational item – the movement of the administrative role for the Public Policy Undergraduate Minor from the College of Arts and Sciences to the John Glenn College of Public Affairs. There were no concerns raised by Council Members.

### **DOUBLE MAJORS ACROSS UNIVERSITY BOUNDARIES—JOHN WANZER, ASSISTANT PROVOST**

It is a national trend that more and more students wish to pursue more than one major, but under Ohio State's current policy, the majors must fall under the same degree. For example, in 2012, over 1,900 students were pursuing double majors. The wide variety of programs and the offering of double majors is an effective recruitment tool – but the reality is that we are hampered by the current policy that the majors have to be within the same degree. At this time, students who decide to complete two majors in two different colleges, such as pharmacy and Arabic, must complete the requirements of not only the two majors, but two different degrees and in some cases, an added burden of completing two different sets of General Education requirements.

This proposal recommends that colleges and the Council on Academic Affairs consider whether it is practicable to provide more flexibility for students to complete double majors across the university, by permitting a student (when doing so is academically feasible) to complete a major separately from the degree to which it would normally belong, as a component the student can add to the degree he or she is primarily pursuing. In completing the second major, students would need to complete not only the requirements of the major itself, but any prerequisite requirements, as well as any accreditation requirements built in somewhere in the curriculum other than the major.

This proposal was vetted with Arts and Sciences Senate, the Council on Enrollment and Student Progress (CESP) and the Associate Deans group – the Academic Program Advisory Council (APAC) and seeks to let a major, when it is a second major, float freely from the degree to which it is attached.

Clarifications:

- Students would identify their first (primary) degree (which would always default to a tagged, specialized, or accredited degree, if present)
- If a student were to choose two majors that were both in specialized or tagged degrees, both degrees would have to be completed.
- Students would only to the General Education requirements for the first degree.
- Students do have to complete any required prerequisites for either major.
- The second major would be transcriptable.
- Bystydzienski commented that this will make it much easier for students in the Professional programs to get a second major in Arts and Sciences.
- Lilly commented that the 18-hour cap on fees prohibits engineering students by taking arts and sciences major because they are already taking 18 hours each semester to finish their engineering degree and don't want to incur more cost. Increasing the cap to 20 hours would open more opportunities for engineering students to pursue other majors.

Rathman asked for a motion to approve double major policy; Zerby moved for approval, it was seconded by Lilly and carried with all in favor.

**UNIVERSITY-LEVEL ADVISORY COMMITTEE ON THE GENERAL EDUCATION ANNUAL REPORT—PAUL NINI, CHAIR; ALEXIS COLLIER, ASSISTANT PROVOST**

Smith presented that ULAC is a subcommittee of CAA.

The University-Level Advisory Committee (ULAC) for the General Education (GE) program at The Ohio State University (OSU), a subcommittee of the Council on Academic Affairs (CAA), is charged with providing an annual report and recommendations to CAA on the status of the GE program, making recommendations with respect to the GE as appropriate, and monitoring the national dialogue on general education.

Nini reported that the GE is functioning well and that students are achieving expected learning outcomes. ULAC continued review of student data from the university-wide exit survey, NSSE, and the CLA+. The Committee utilized the exit survey in order to gauge student perceptions in regards to whether or not they feel that curricular goals are being met, as outlined in the Curricular Statement. The findings indicate students learn what is intended from the overall curricular experience.

There does exist an issue of more courses being routinely added resulting in declining enrollments. There are approximately 13,000 courses in the University and approximately 1,300 are in the GE. Declines are also occurring due to more and more students are entering college

with GE requirements already fulfilled (via AP or transfer credits). Advisor input indicates some constraints with differences in flexible requirements and challenges directing students with prior credit.

Discussion:

- There is much discussion in the report to expand the GE into upper-level culminating work since more and more students are coming in with introductory coursework done. There has always been a strong desire to have a third-level writing course and a University-wide capstone course in the GE to reinforce what is learned in the introductory-level courses, but it wasn't feasible, so it couldn't be fully implemented. With students coming in with more and more introductory-level courses, the discussion is being revisited.
- Lilly mentioned some concerns with grade inflation with second-level writing courses in the college of engineering.
- There has not yet been a detailed look at how many students are coming in with AP credit but that is starting to happen for all prior learning credit as a part of College Credit Plus.

Smith suggested that this would be a good topic for when the Council has dinner with the provost in the fall.

#### **SUBCOMMITTEE D—JIM RATHMAN, RANDY SMITH**

- **Bachelor of Science in Business Administration Requirement Change Request, Fisher College of Business**

Guest: Patricia West, Associate Dean for Undergraduate Programs

Undergraduates enter the BS in Business Administration program by one of two routes: as pre-business students who are required to apply and be accepted, and (since 2011) as incoming freshman through the FisherDirect program. Once in the major, students are required to maintain an overall GPA of 2.0 or better to remain in good standing. This request proposes two additional degree requirements: 1) All students will be required to earn a grade of C or better in English 1110, or equivalent and Math 1131 or Math 1151 or equivalent. 2) All students will be required to earn at least a C- in the one or two business core courses in their area of specialization. The anticipated impact is small; based on AU14 records, less than 5% of the business students would be required to either retake a course or apply to change their area of specialization. The objective is to strengthen program standards, especially among the directly admitted population, which now accounts for 65% of the incoming students. (Note that these are degree requirements; students must meet these standards to earn the BSBA. They presumably remain in good standing by maintaining an overall GPA of 2.0.)

Rathman moved approval of the motion, it was seconded by Bystdzienski and it carried with all in favor and one abstention.

- **Revision to the Finance Specialization, Fisher College of Business**

Guest: Patricia West, Associate Dean for Undergraduate Programs

With the goal of providing greater curricular flexibility and helping students' progress towards degree, the Finance Specialization program proposes the following changes: 1) The specialization "tracks" will become advisory rather than required. The transcript designation for a student's "track" will no longer be needed. 2) Students will be required to take fewer required courses, balanced by an increase in elective options. 3) The prerequisite structure has been modified to prevent scheduling bottlenecks. 4) Several 7-week courses will be combined into single semester-long courses to make student scheduling easier. These changes result in no change in the total credit hours for the finance specialization.

Rathman moved approval of the motion; it was seconded by Zerby and carried with all in favor and one abstention.

- **Revision to the Environmental Policy and Decision Making Major, College of Food, Agricultural and Environmental Sciences**

Guest: Robyn Wilson, Associate Professor

The School of Environment & Natural Resources (SENR) in FAES requests approval for a revised program of study for the Environmental Policy and Decision Making major. When last revised during the semester conversion process, three areas of specialization were defined: climate change, water conservation, and international issues. The program has now decided that these key topic areas should be integrated into the core requirements, and that that specializations should be redesigned to focus on career tracks. The proposed new five specializations are: Communications and Behavioral Change, Environmental and Social Justice, Pre-Law, International Policy and Law, and Policy and Governance. Refocusing the specializations in this manner allows the program to highlight potential career tracks and to provide a more thorough list of courses, including many from other departments on campus. This proposal was approved by the SENR Environmental Social Science faculty in consultation with faculty in the School of Communication and the John Glenn College of Public Affairs. It was also approved by the School of Environment and Natural Resources Academic Affairs Committee and reviewed and endorsed by the FAES Academic Affairs Committee. Subcommittee D moves for approval of the revised major.

Rathman moved approval of the motion; it was seconded by Buford and carried with all in favor.

- **Revision of the Agricultural Technical Institution Associate of Applied Science Majors, College of Food, Agricultural and Environmental Sciences**

Guest: Jeanne Osborne, Assistant Director, ATI Academic Affairs

On November 19, 2014, after review and report by subcommittee A, CAA approved a previous proposal from FAES to revise general requirements for the Associate of Science (AS) and Associate of Applied Science (AAS) degree programs at ATI. These changes were needed to comply with the Ohio Board of Regents' revised requirements for associate degrees. To ensure that each major conforms to the new framework, FAES now requests approval of the following 9 associate of applied science majors offered at ATI: Business Management (with 2 specializations), Construction Management, Crop Management and Soil Conservation (with 2 specializations), Dairy Cattle Production and Management, Horse Production and Management, Hydraulic Power and Motion Control, Livestock Production and Management (with 3 specializations), Power Equipment, and Turfgrass Management. The proposed changes include reducing the number of credit hours and better alignment with the general education curriculum. Credit hour reductions have (depending on the specific major) been achieved by reducing technical elective course requirements, general education course requirements, and/or modifications to reduce credit hours for a particular core class. Although credit hour requirements for general education courses have been reduced for several programs, students will be given greater flexibility in selecting GEC coursework.

Rathman moved approval of the motion, Lilly seconded and it carried with all in favor.

- **Withdrawal of the Associate of Applied Science Agricultural Commerce Major, College of Food, Agricultural and Environmental Sciences Graduate**

Guests: Jeanne Osborne, Assistant Director, ATI Academic Affairs

The previously proposed (previous item on this agenda) Associate of Applied Science Business Management major (BUSMGT-AA) with specialization in Agricultural Business (AGB) will fully serve students currently in the Agricultural Commerce major. FAES therefore proposes to withdraw the Associate of Applied Science Agricultural Commerce Major. To assist students in transition into the new major, course substitutions and degree audits will occur as needed, and coursework completed by students under the current degree program will be counted towards completion of the proposed AGB specialization in the BUSMGT-AA degree program. Subcommittee D moves to approve the withdrawal of this major.

Rathman moved approval of the motion, Holowacz seconded and it carried with all in favor.

- **Revision to the John Glenn College of Public Affairs Honors**

This is a request to revise the Honors program for the undergraduate major in the John Glenn College of Public Affairs. The current Honors program is largely curricular based; the proposed revisions will allow students to also include experiential components. Specifically, the Honors Curriculum Option would now allow students to count in an internship program or a study abroad experience or an undergraduate research project. Subcommittee D moves for approval of the proposed changes in the Honors program.

Rathman moved approval of the motion, Lilly seconded and it carried with all in favor.

- **Revision to the Music Undergraduate Major Leading to the Bachelor of Arts Degree, College of Arts and Sciences**

The School of Music proposes to revise the Bachelor of Arts in the Music program by creating elective concentrations in Performance, Musicology, Theory, Composition, and Jazz Studies. There will also be a no-concentration option. Current students may choose to stay on the existing program or switch to the new program. This proposal was reviewed and approved by the ASCC Arts and Humanities Panel.

Rathman moved approval of the motion, Lilly seconded and it carried with all in favor.

The Meeting Adjourned at 2:51PM.

Respectfully submitted,

W. Randy Smith

Melissa A. Newhouse