

## COUNCIL ON ACADEMIC AFFAIRS

200 BRICKER HALL

October 20, 2021

3-5 PM

### MINUTES

#### Attendance

##### Faculty:

- ✓ Dr. Rebecca Andridge (College of Public Health)
- ✓ Dr. Eric Bielefeld (Department of Speech and Hearing Sciences)
- ✓ Dr. Patricia Enciso (Department of Teaching and Learning)
- ✓ Dr. Jill Galvan (Department of English)
- ✓ Dr. Tara King (College of Nursing)
- ✓ Dr. Fabio Leite (Department of Psychology)
  - Dr. Pasha Lyvers Peffer (Department of Animal Sciences)
  - Dr. Berry Lyons (School of Earth Sciences)
- ✓ Dr. Catherine Montalto (Department of Human Sciences)
- ✓ Dr. Maria Pruchnicki (College of Pharmacy)
  - Dr. Andrea Prud'homme (Fisher College of Business)

##### Staff:

- ✓ Mr. Peter Spreitzer (University Exploration)

##### Students:

- Mr. Ross Bales (IPC, Medicine)
- Mr. Brandon Bishop (USG, Political Science) (Alternate)
- ✓ Ms. Laine Rumreich (CGS, Computer Science and Engineering)
  - Ms. Amani Samuels (USG, International Studies)
- ✓ Mr. Dustin Servello (CGS, Molecular, Cellular and Developmental Biology)

##### Administrator:

- ✓ Dr. W. Randy Smith (Office of Academic Affairs), Vice Chair

##### Guests:

- Dr. Anika Anthony (Graduate School)
- Dr. Janice Aski (Department of French and Italian)
- Dr. Kate Bartter (Sustainability Institute)
- Dr. Michael Bisesi (College of Public Health)
- Ms. Adrienne Bricker (Office of the University Registrar)
- Ms. Danielle Brown (College of Education and Human Ecology)

Dr. Meg Daly (Office of Student Academic Success)  
Ms. Lisa Delaney (Office of the University Registrar)  
Ms. Carri Gerber (Ohio State ATI)  
Dr. Robert Griffiths (Office of Distance Education and eLearning)  
Dr. Kate Hallihan (John Glenn College of Public Affairs)  
Dr. Susan Kline (School of Communication)  
Dr. Elena Irwin (Sustainability Institute)  
Dr. Andrew Martin (College of Arts and Sciences)  
Ms. Jeanne Osborne (College of Food, Agricultural and Environmental Sciences)  
Ms. Rosie Quinzon-Bonello (College of Engineering)  
Mr. David Roy (Undergraduate Admissions)  
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)

**The meeting came to order at 3:03 p.m.**

#### **COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH**

The Proposal to Establish a Master of Athletic Training is on the agenda of the Steering Committee meeting on October 21, 2021. If approved, it will move to the University Senate and Board of Trustees.

The University's 9<sup>th</sup> Annual Assessment Conference is on Friday, October 29, 2021. This year's theme is *Assessment through the Lens of Social Justice and Post-Pandemic Issues: Hindsight is 2020*. There are typically around 200 attendees at the event. Smith encouraged Council members to register if assessment is a topic of interest.

The Committee on Academic Misconduct (COAM), which reports to the Office of Academic Affairs, experienced a large increase in COAM cases during the Covid pandemic. At the same time, the office experienced a staff shortage, which made it difficult to process cases in a timely manner. The situation, along with a recent internal evaluation, has forced COAM/OAA to look at needs related to staffing, technology, and communication. In addition, the internal evaluation suggested the possibility of decentralizing some COAM processes, which would be a major change here. Jennifer Whetstone, Coordinator of COAM, will attend an upcoming Council meeting to discuss COAM's status and plans.

The University Teacher Education Council (UTEC), co-chaired by Dean Pope-Davis and Smith, reports to this Council. UTEC provides leadership for educator preparation across the University and serves as the decision-making vehicle for the Educator Preparation Unit. Educator Preparation spans three colleges (Arts and Sciences; Food, Agricultural, and Environmental Sciences; Education and Human Ecology). Smith will invite representatives from UTEC to present at an upcoming CAA meeting.

The following units are undergoing an external review in Autumn 2021: School of Health and Rehabilitation Sciences; English; Human Sciences; Ohio State ATI; Regional Campuses; School of Environment and Natural Resources; and Finance. Later this year, Smith will kick off a review of the Human Nutrition program.

Smith hosted the annual meeting of the Big 10 Accreditation Network on October 14, 2021, in Chicago, IL. A representative from each Big 10 institution was in attendance, as well as leadership from the Higher Learning Commission (HLC). Two major topics of discussion were

- Is differential accreditation an option going forward? Currently, two-year and four-year institutions have the same accreditation process.
- HLC, responding to federal requirements, is proposing a change to its threshold for substantive changes from 50% to 25%, which would be a major change.

#### **INFORMATIONAL ITEMS – PROFESSOR W. RANDY SMITH**

- **Mechanical Engineering Program Change in the Capstone Design Sequence – College of Engineering**

The Department of Mechanical and Aerospace Engineering changed the capstone design sequence for its Mechanical Engineering undergraduate program. Changes include:

- Withdraw MECHENG 4900 (1.5 credit hours) *Capstone I*
- Add topics in MECHENG 4900 to MECHENG 490x.01 *Capstone II*
- Increase credit hours of MECHENG 490x.01 from 1 to 2.5 and rename the course *Capstone I*
- Change course title of MECHENG 490x.02 from *Capstone III* to *Capstone II*

The changes were made to streamline and facilitate course registration.

The Council did not express any concerns.

- **Technical Elective Track Changes to the Industrial Systems Engineering Undergraduate Program – College of Engineering**

In 2015, the Department of Integrated Systems Engineering revised and consolidated the Technical Elective tracks in the Industrial Systems Engineering (ISE) undergraduate program. From 2012-14, ISE had six tracks: Manufacturing Design; Manufacturing Solid Shaping; Operations Research—Applications; Operations Research—Optimization; Human Factors—Product Design; and Cognitive Systems Engineering. Starting in 2015, ISE consolidated the tracks and reduced them to four: Data Analytics and Optimization, Supply Chain Management Systems and Operations Research, Manufacturing, and Human Systems Integration and Design.

These changes were not reported to the College of Engineering or the Council on Academic Affairs. In addition to getting the change on official record, ISE would like subplans entered in SIS to better serve students and facilitate advising, planning, and documentation in the program.

The Council did not express any concerns.

## **COMMENTS FROM THE CHAIR – PROFESSOR MARIA PRUCHNICKI**

The Council is starting to receive many inquiries on how units should submit program changes related to the revised GE. Pruchnicki thought it would be helpful to invite Associate Dean Meg Daly to a Council meeting to discuss this Council's role in the GE revision.

## **GE UPDATE / ROLE OF CAA – ASSOCIATE DEAN MEG DALY**

Daly reminded the Council that the University is less than a year out from the implementation of the revised GE. GE implementation will begin in Autumn 2022.

Several groups are working on issues/questions related to the GE implementation. Some current discussions are as follows:

- ULAC is looking at how the revised GE will impact transfer students.
- The Rules of Engagement group is looking at issues such as resource needs and funding for course development.
- The Arts and Sciences Curriculum Committee is approving GE courses.
- ULAC and the Registrar's Office are monitoring course capacity/course availability.
- Daley and Delaney are developing a GE template to help programs plan for the revision. If there is uniformity among the programs, there will be more transparency and ease for students and advisors.
- The Office of Academic Affairs is looking into funding for the GE bookends.

Daly reminded the Council that the new GE cannot go with an old major. Some units may elect to do major revisions to their programs while others will only make slight revisions.

The Council asked if there is a deadline to have courses offered by Autumn 2022. Daly answered that courses should be submitted and approved before summer orientation begins in May.

Daly thanked all the people who have been working on the GE implementation.

Smith remarked that other universities are interested in how Ohio State revised its GE.

## **PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS MARIA PRUCHNICKI AND W. RANDY SMITH**

- **Proposal to create an undergraduate certificate (type 1b) in Intercultural Competence for Global Citizenship – College of Arts and Sciences**

Guests: Janice Aski, Professor, Department of French and Italian; Susan Kline, Associate Professor, School of Communication

The College of Arts and Sciences proposes to create an undergraduate certificate (type 1b) in Intercultural Competence for Global Citizenship.

The goal of the Intercultural Competence (ICC) for Global Citizenship is to provide a pathway for students to engage in deep intercultural learning and facilitate the development of intercultural competence through experiential learning and reflection coupled with content knowledge in race, ethnicity, and gender diversity.

Participants will complete a minimum of 12 credit hours. Students will take two required courses (FRIT 3054 and COMM 3668, one 2000-level or above course from the Race, Ethnic, and Gender Diversity category of the new GE, and complete an experimental component. The experimental component can be completed with a combination of study abroad, COIL courses, and/or world language courses.

Most courses are delivered in-person, though a few are available online.

The College of Arts and Sciences anticipates 100 students per year at its peak and expects that the certificate will be most popular among students who opt for the global option, students who study a world language, students who include study abroad in their curriculum, and engineering students as connections between STEM and the Humanities become more firmly established.

A few institutions have similar offerings, but this certificate is unique because of its experimental approach to work.

Aski and Kline commented that the development of the certificate was by chance. The collaboration started after units interacted over a concurrence request.

The Council encouraged collaboration with faculty in the social sciences and education.

Servello asked if the proposers spoke to employers about employee needs while developing the certificate. Smith responded that certificates are not required to speak with employers about industry needs but many do and it should be encouraged.

Pruchnicki moved approval of the recommendation; it was approved by all.

- **Proposal to revise the existing Specialization in Biomedical Informatics in the Master of Science – College of Public Health**

Guest: Mike Bisesi, Vice Dean, College of Public Health

The College of Public Health (CPH) proposes to revise the existing Specialization in Biomedical Informatics in the Master of Science. This proposal has been reviewed and approved by the GS/CAA Combined Curriculum Committee and Graduate Council.

The proposed changes are a result of curriculum revisions. No new courses are being proposed and no changes are made to total credit hours. Current learning goals, program objectives, and/or the assessment plan will not change for the degree. Changes include:

- Replacing PUBHEPI 6430 with PUBHEPI 6410 as PUBHEPI 6430 is no longer offered at Ohio State
- Moving BMI 5740 from a required specialization course to a recommended elective
- Increasing the range of elective hours from 6-7 to 9-10

While several courses are available to take online, the College intends to offer the program as an in-person program. CPH will monitor the student experience to ensure that students complete less than 50% of the program online. If the program moves to more than 50% online, the College will need an MOU with the Office of Distance Education and eLearning (ODEE). Griffiths confirmed that ODEE is aware of this situation.

Bisesi noted that many of the College's online courses only received temporary DL status related to the Covid pandemic. CPH plans to have more in-depth discussions on in-person vs. DL classes and programs.

Smith informed the Council that temporary DL status related to the Covid pandemic will end in Autumn 2021. Starting in Spring 2022, a course must be formally reviewed for its DL status to continue. He added that the Higher Learning Commission has made it clear that institutions must track program DL status and report when a program moves from in-person to online.

The Council did not express any concerns.

Pruchnicki moved approval of the recommendation; it was approved with one abstention.

- **Proposal to revise the existing dual degree program in the Master of Public Health and the Master of Social Work – Interdisciplinary Programs**

Guest: Mike Bisesi, Vice Dean, College of Public Health

The Colleges of Public Health and Social Work propose to revise the existing dual degree program in the Master of Public Health and the Master of Social Work. This proposal has been reviewed and approved by the GS/CAA Combined Curriculum Committee and Graduate Council.

The change is a result of the recent Master of Public Health degree curriculum revision, which was approved by this Council at its meeting on January 13, 2020. No credit hours are changing for the dual degree. Current learning goals, program objectives, and/or the assessment plan will not change for the degree.

The Master of Public Health is intended to be an in-person program. CPH will monitor the student experience to ensure that students complete less than 50% of the program online. The Master of Social Work is already approved to be delivered online, and an MOU exists with ODEE.

The Council did not express any concerns.

Pruchnicki moved approval of the recommendation; it was approved with one abstention.

- **Proposal to revise the Associate of Science at CFAES Wooster – College of Food, Agricultural and Environmental Sciences**

Guests: Carri Gerber, Assistant Director, Ohio State ATI; Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

The College of Food, Agricultural, and Environmental Sciences (CFAES) proposes to revise the Associate of Sciences at Ohio State ATI/CFAES Wooster.

The proposed changes are to accommodate the structure of the new GE. The revision to the structure of the Associate of Science (AS) degree is in alignment with the revision to the Bachelor of Science in Agriculture (BS AGR) that was approved by this Council on June 9, 2021.

The AS degree incorporates the first bookend and all foundations of the revised GE, as well as three college required courses: orientation, additional natural or social science, and oral expression. The proposed curriculum template for the AS degree programs provide flexibility for the individual programs to meet the degree requirements while providing students with a course of study that will prepare them to transition smoothly to the corresponding four-year degree programs on the Columbus campus.

Pruchnicki informed the Council that revisions were made to the original proposal to clarify the GE requirements. Osborne thanked Daly for her help with the template.

The Council asked if Embedded Literacies apply to the AS degree. Bielefeld replied that they do not.

The Council remarked that the templates clearly show requirements, which will be helpful to students.

Smith thanked Osborne for the excellent work that she is doing for CFAES. He also encouraged everyone to visit Ohio State ATI.

Pruchnicki moved approval of the recommendation; it was approved by all.

**CENTER REVIEW: SUSTAINABILITY INSTITUTE – PROFESSORS ERIC BIEFELED, PASHA LYVERS PEFFER, AND CATHERINE MONTALTO; MR. ROSS BALES AND MR. BRANDON BISHOP**

Guests: Kate Bartter, Executive Director, Sustainability Institute; Elena Irwin, Faculty Director, Sustainability Institute

All University-level centers/institutes are expected to have a preliminary review two years after its initial establishment, followed by a formal four-year review, and every four years thereafter – all overseen by

the Council on Academic Affairs. The Sustainability Institute was approved by this Council on November 7, 2018. Due to the Covid-pandemic, the two-year review was slightly delayed.

Bielefeld noted that the Institute proposal initially received pushback from the Faculty Council due to budgetary concerns. Ultimately, though, there was support from the Faculty Council and the proposal was approved by the University Senate at its meeting on November 29, 2018.

Bielefeld invited Bartter and Irwin to give the Council an update on the Sustainability Institute's (SI) work to date. Bartter and Irwin's overview included information on:

- SI's vision, mission, and goals
  - Goal 1: Research
  - Goal 2: Educate and Empower Students
  - Goal 3: Accelerate Campus Sustainability Progress
  - Goal 4: Grow Resources to Support Sustainability
  - Goal 5: Catalyze a Culture of Sustainability
- SI's Pattern of Administration
- Reflections on Mission and Evaluative Criteria

The Council asked what SI's 2050 goal would look like. Bartter and Irwin responded that the Institute is facing many challenges, but building projects are the most challenging—particularly the renovation of older buildings. SI placed benchmarks in 2030 to be able to measure its progress and success.

Bielefeld thanked Bartter and Irwin for the presentation. A formal review will occur in year four.

The Meeting adjourned at 4:51 p.m.

Respectfully submitted,

W. Randy Smith  
Katie Reed