Renovations at Geology Library

nearing completion

The stacks and study spaces at the Geology Library will be open to the public beginning Monday, August 31, following renovation work over the summer.

During the week of August 24, the Geology Library will be open Monday through Friday from 8 a.m. to 5 p.m. Customers can pick up holds, return items, and use course reserves and items that can be paged from the stacks. However, there will be no study space available. Normal hours resume August 31:

- Monday – Thursday: 8 a.m. – 8 p.m.
- Friday: 8 a.m. – 5 p.m.
- Saturday: closed
- Sunday: 2 – 6 p.m.

Carmen Library Link

Fall semester is nearly here. Now is a good time to log in to Carmen Library Link (CLL) and make sure that you've created all the links you need for the coming term. It is also recommended you make sure that the links you’ve created use the correct guide, and that you have no links without a guide attached.

If you have any questions about Carmen Library Link or need access, contact Diana Ramey. Have a great semester!
**New Submission Tool Available for NewsNotes**

A new tool available through the Libraries’ “Services Hub” on the staff intranet makes it easier to submit article suggestions, pictures and graphics for inclusion in NewsNotes, the staff newsletter. Developed by Libraries IT in collaboration with Libraries Communications, the new feature makes it simple to submit story ideas, provide special instructions, indicate the issue date that you would like the article published, and to upload photos, graphics or other files. Communications will then be able to upload the information directly into both the staff intranet and NewsNotes. In addition, the new feature will enable an upcoming enhancement to NewsNotes, designed to make the publication easier to scan and read.

Staff should begin using the Hub form to submit items to NewsNotes.

**Change in Email displays**

Beginning August 19, if you set a Preferred First Name through my.osu.edu, you will notice a change in both your email display name and the name shown in Ohio State’s online Find People directory. Using the following example, you can see how Preferred First Name will be visible to fellow students, faculty and colleagues. (The Libraries’ staff directory displays the preferred name only.)

**Before August 19:** Jonathan Edward Smith goes by Jack. Jonathan is his primary name. Jack is his preferred name. Prior to August 19, the systems display his name as Smith, Jonathan (Jack).

**After August 19:** only Smith, Jack will be the name displayed to fellow students, faculty and colleagues.

This enhancement was made in response to requests from many across our community.

**What is a preferred first name?**

- Your **primary name** is your legal name and official name of record for your transcripts, Statement of Account, Buck ID, diploma, payroll, etc.
- Your **preferred first name** is the name you are known by other than your legal first name.
  - Jonathan Edward Smith goes by Jack. Jonathan is his primary name. Jack is his preferred name. The systems will now recognize “Jack Smith” as his name.
  - Steve Jones identifies as Sarah. Steve is her primary name. Sarah is her preferred name. The systems will now recognize “Sarah Jones” as her name.

**How do you change your preferred first name?**

If you notice your preferred first name is not what you intended, you can change it by going to my.osu.edu and following these easy steps:

- Log in to my.osu.edu
- Click on My OSU Identity Information
- You can add, change or delete the value in the Preferred First Name field
Once saved, your preferred first name will sync to lots of systems – including my.osu.edu, Student and/or Applicant Center, Employee Self Service, email, Carmen, class rosters and the OSU Find People directory. We appreciate your patience as your preferred name synchronizes throughout connected systems.

**How do you change your primary name?**
Your primary name is your legal name and official name of record for your transcripts, Statement of Account, Buck ID, diploma, payroll and etc.

If you need to change your primary name due to a legal name change or any other reason, complete the Change of Record Form:
- For Students: [https://registrar.osu.edu/students/req_chng_rec.pdf](https://registrar.osu.edu/students/req_chng_rec.pdf)
- For Faculty and Staff: [http://controller.osu.edu/forms/payroll/ChangeRecord.pdf](http://controller.osu.edu/forms/payroll/ChangeRecord.pdf)

**Need more help?**
Additional assistance is available through the IT Service Desk. Use the contact information below or visit one of our BuckeyeBar locations at Thompson Library or Tech Hub.

**Librarian volunteers still needed!**
Thanks to those of you who have volunteered to be interviewed by a student enrolled in our Arts and Sciences 2120 course. We still need a few more volunteers to meet with a student for 20-30 minutes, answering their questions and engaging in conversation with them. You can choose to meet with just one student or a few if you are able.

- To sign up: [use this form](#)
- For more information, see [this previous post](#) (under “Librarian volunteers needed!”).

Faculty and staff who were eligible for medical benefits before August 1, 2015, must complete a Personal Health and Well-Being Assessment (PHA) and biometric screening before September 30, 2015, in order to be eligible for full medical plan choice in 2016 through open enrollment. Completing these requirements will also provide faculty and staff with a $360 annual premium credit. [http://yp4h.osu.edu/](http://yp4h.osu.edu/)

**Student Hire HRA Tips**
Processing student hires as quickly as possible begins with a complete and accurate hire HRA request. Here are some common omissions that cause delays in the hiring process.

- **OSU ID:** A student’s OSU ID number should be obtained during the job offer. This is needed to accurately hire the correct person.
• **Proposed Start Date**: Hire information cannot be entered into any systems without a start date.

• **Personal Email Address**: The HR Service Center will communicate with the student by email to complete necessary hire paperwork.

• **FWS Referral Form**: When hiring students with work study, the FWS referral form must be completely filled out in order to be processed by the HR Service Center. Please include the rate of pay as well as student and supervisor signatures.

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**News you’ve seen before…**

- **Take a Lap Around The Oval & Hit The Road With The Buckeyes** August 19, 2015 Football season is just around the corner, which also marks the arrival of the 6th annual YP4H walking challenge. Mark your calendar for Friday, Sept. 11, for the kick-off of Hit the Road with the Buckeyes and Take a Lap around the Oval from 11:30 a.m. to 1:30 p.m. Event details [Read more]

- **Group Paperwork Sessions Available for Student Hires** August 19, 2015 You can schedule time to complete all student hire paperwork as a group. If you have orientation for your student hires, this is a great time for the HR Associate to complete the hire paperwork [Read more]

- **Resource Commons Construction Underway** August 19, 2015 A reminder to staff that construction has begun on the Research Commons at 18th Avenue Library, and that the third floor will be closed off during fall semester. You should call ahead if you are meeting with an 18th Avenue Library staff member [Read more]

- **Predatory publishers, solicitation scams, and unethical publishing practices: The Research Commons needs your stories!** August 19, 2015 This year during International Open Access Week (October 19-25), the Research Commons, in partnership with the Libraries’ Publishing Program and the Copyright Resources Center, will host a panel discussion about the potentials and [Read more]

- **MarcEdit Workshop for Catalogers August 31** August 19, 2015 The Cataloging Policy, Processing and Training Committee (CPPT) is pleased to announce the MarcEdit Workshop for Catalogers." This MarcEdit workshop has been designed to meet the needs of a broad range of users – from those very new [Read more]

- **Logan Elm Press and the Libraries’ Center for the Book Arts** August 11, 2015 From Vice Provost and Director of Libraries Carol Diedrichs: An important decision has been made recently which impacts a unit of University Libraries. First, some context. The Logan Elm Press (LEP), together with the Libraries’ Center for the Book Arts, was founded in 1978. LEP focused on preserving and advancing the age-old technology of the book. The … [Read more]
• **Construction of Research Commons Underway: 3rd floor of 18th Avenue Library closed** August 10, 2015 Construction has begun on the Research Commons at 18th Avenue Library. During construction, the third floor of the library will be closed to the public. Additional study spaces are available at the: Biological Sciences/Pharmacy Library, 496 W. 12th Ave. Fine Arts Library, 1871 N. High St. Geology Library, 155 S. Oval Mall Thompson Library, 1858 Neil Ave. Construction is expected ... [Read more]

• **Diversity Residency Appointments Announced** August 7, 2015 Pamela Espinosa de los Monteros will be joining University Libraries September 8 as Diversity Resident, Latin American Studies and Darnelle Melvin on September 14 as Diversity Resident, Metadata Transformation Librarian. As the as Diversity Resident, Latin American Studies, Pamela will build partnerships connecting the Libraries’ learning environment, expertise, resources, and services with constituent needs. She will ... [Read more]

• **Executive Committee Meeting Notes, June 17** August 5, 2015 CIC Open Textbook Network Update: Diedrichs and Armstrong shared the update from the CIC Open Textbook Network. Armstrong reported that University Libraries is working with ODEE on the Course Enhancement Grants that will encourage faculty to write and use open educational ...[Read more]

• **Executive Committee Meeting Notes, June 8** August 5, 2015 Agenda for Admin Plus on 6/24: A decision was made to cancel the June 24th Admin Plus meeting. Batts will send out the meeting schedule for FY15. Visiting Scholar Application: Exec reviewed a ...[Read more]

• **PHA Deadline Changes for Newly Benefits-Eligible Faculty and Staff** August 5, 2015 Outlined below are the Personal Health and Well-Being Assessment (PHA) deadlines for newly benefits-eligible faculty and staff, which includes new hires. While the PHA may not be required for medical plan choice, newly eligible faculty and staff must complete ...[Read more]

• **Call for Librarian Participation!** July 29, 2015 Students in the Libraries’ online credit course, “Arts & Sciences 2120,” need to meet with a librarian to conduct a 20-30 minute interview as one of their assignments. These interviews are scheduled according to your availability during a three-week ...[Read more]

• **Students Appointments: Autumn Semester** July 29, 2015 August 23, 2015 is the first day FWS students can begin working for the Autumn semester. Students must meet all the FWS criteria prior to starting (e.g., awarded FWS funds, accepted those funds, enrolled in enough hours, fees paid, etc.) in order to be paid ...[Read more]

• **library.osu.edu Page Review Project: We Need Your Help** July 14, 2015 The Web Governance Committee (WGC) has been charged with reviewing the library.osu.edu website to make sure content is still relevant, up-to-date, and accurate. Right now, we are focused on inventorying pages that haven’t been updated in a while. Does the page need to be updated, unpublished, or assigned ...[Read more]
• **Enrollment Opens for Autumn Term Dependent Tuition Assistance** July 14, 2015 The Ohio State University offers eligible employees and their dependents the opportunity to advance their education at Ohio State. For dependent tuition assistance, applications must be submitted each term. Autumn 2015 term enrollment window opens Monday, June 29, and closes...Read more

• **Call for Exhibit Proposals in Thompson Library Gallery for 2017** June 10, 2015 The Exhibits Sub-Committee is accepting proposals for two slots in Thompson Gallery in the 2017 academic year. This is an opportunity for all Library faculty and staff. Proposals are due Friday, October 30, 2015. The available slots are: Spring/May: February 1-May 14, 2017 Summer/Fall: May 24-September 17, 2017 About this opportunity: The Thompson gallery is a crossroads space located ... Read more

• **University Libraries launches program encouraging university faculty and staff to return library items not being used** June 10, 2015 University Libraries has launched a new initiative designed to retrieve long overdue materials from faculty and staff this summer, prior to the implementation of changes in the Libraries’ billing policies starting in the fall. Beginning Monday, June 1 and continuing through Thursday, September 3, University Libraries is encouraging the university’s faculty and staff to take advantage ...Read more

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**Student move-in August 22**
Central campus will be closed to all non-move-in traffic on Saturday (8/22) 7 a.m.-4 p.m., and significant traffic delays are anticipated.
> Read more: go43210.osu.edu

**IT Service Desk now offering 24/7 support**
The Office of the Chief Information Officer’s IT Service Desk is now offering 24-hour support, seven days a week, for help@osu.edu and 688-4357 (8-HELP). Having problems with your university email account or your Ohio State username and password at 1 a.m.? IT Service Desk agents can help. BuckeyeBar in-person assistance hours are unchanged.
> Contact: IT Service Desk at 688-4357 or TDD: 688-8743.

**New hours for equipment loan desk**
Hours of operation for the Office of Distance Education and eLearning’s equipment loan desk will change this fall. Beginning Tuesday (8/25), the Enarson Classrooms Building service window will be open 7 a.m.-6 p.m. Monday though Thursday, and 7 a.m.-5 p.m. Friday. Learn more about this service on ODEE’s Equipment Loan web page.
Professional Development Grants
Applications accepted until August 31, 2015

The Staff Career Development Grant provides staff with an opportunity to further their growth and development.
- Eligible staff can apply for a grant of up to $1,000 and groups of two or more staff can apply for a grant of up to $1,500.
- Grants can be used for education and training costs related to job and/or career goals.
- For more information and to apply, go to http://hr.osu.edu/special/specgrants.aspx.

The Staff Manager Development Grant provides managers the opportunity to enhance their leadership skills.
- Eligible staff can apply for a grant of up to $1,000.
- Grants can fund participation in management workshops, programs or conferences held at Ohio State.
- For more information and to apply, go to http://hr.osu.edu/special/specgrants.aspx.

Grants provided by the Office of Human Resources, in partnership with USAC.

For questions about the Staff Career Development Grant, email hr-staffgrant@osu.edu
For questions about the Staff Manager Development Grant email hr-managergrant@osu.edu
Blood Drive August 28
The American Red Cross has an urgent need for blood donors to restock the shelves to prevent an emergency shortage. Please schedule an appointment to donate blood on the Thompson Library Bloodmobile on Friday, August 28 and receive a BOGO ticket offer from the Blue Jackets Game!

Bloodmobile parked near the Berry Café, 10 a.m. to 4 p.m.
If you donated on or before July 3 you may be eligible to donate at this drive.

Please schedule an appointment at: www.redcrossblood.org search sponsor code: buckeyes or call 1-800 RED CROSS.

Helpful Links:
- Eligibility: http://www.redcrossblood.org/donating-blood/eligibility-requirements
- Tips for a Successful Donation: http://www.redcrossblood.org/donating-blood/tips-successful-donation

Condolences
The mother of Pamela Bradigan, Dorothy Schiffer, passed away at her Indiana home on Friday. Our thoughts go out to Pam and her family.

Jobs
Research Commons Program Assistant
The Ohio State University Libraries seeks a dynamic, innovative, and service-oriented individual for the position of Research Commons Program Assistant within the Research Services department. The Research Services department provides research support to The Ohio State University community on topics and activities relevant to all aspects of the research lifecycle. Reporting to the Research Commons Program Manager, the successful candidate will serve in a concierge role as the primary, daily staff presence in the Research Commons as well as manage the online environment and outreach endeavors of the Research Commons. Some evening and/or weekend hours may be required.

Target Hiring Range: $13.00-$17.50/hour. Applications will be accepted beginning August 22, 2015 through August 30, 2015. To apply, please visit the personnel postings at https://www.jobsatosu.com/ beginning August 22, 2015.
Gallery Assistant – Program Assistant
The Ohio State University Libraries seeks a part-time Gallery Assistant for the Billy Ireland Cartoon Library & Museum. The Gallery Assistant will support the exhibition program by assisting with marketing and PR, exhibit preparation and installation, and managing the galleries on Saturdays. The position will help advance OSUL’s strategic initiative to provide robust, coordinated and relevant exhibits and programs which offer meaningful and memorable experiences that encourage creativity, discovery, engagement with OSUL materials, and transformational teaching and learning. This position supports an exhibition program that is central to the Libraries’ efforts to serve as a cultural and intellectual crossroads for the University and its broader community. This position is a term appointment.

The Billy Ireland Cartoon Library & Museum is the largest collection of cartoon and comic materials in the world. Its new facility, which includes a museum with 3 exhibition galleries, opened in November 2013. The Museum is free and open to public 6 days per week from 1:00 – 5:00 pm (closed on Mondays and OSU holidays). Exhibitions change 3 times per year.


Seeing the Great War
Through January 24, 2016
Billy Ireland Cartoon Library & Museum
Gallery Hours:
Tuesday-Sunday: 1-5 p.m.
Monday: Closed


World War I represented a watershed in the history of warfare, both on the battlefield and in communication. Explore the hidden mechanics and power of images generated during wartime, through the work of James Montgomery Flagg, Bud Fisher, Billy Ireland, Percy Crosby, Nell Brinkley, Frederick Burr Opper, Louis Raemaekers, and more. This exhibit also features Charles Schulz’ reinterpretation of the Great War’s legacy as shown through Snoopy as the Flying Ace. Original costumes from WWI will be displayed, as well as original art, film lobby cards, sheet music, posters, and more.

Curated by Professor Emerita Lucy Shelton Caswell.
Discover the history and highlights of Puck, America’s first and most influential humor magazine of color political cartoons. For nearly 40 years, Puck was a training ground and showcase for some of the country’s most talented cartoonists. This exhibit will include chromolithographs by Joseph Keppler, Rose O’Neill, Frederick Opper, F.M. Howarth, Rolf Armstrong, Bernhard Gillam, J.S. Pughe, and more. As David Sloane has said in the American Humor Magazine and Comic Periodicals, Puck “created a genre and established a tradition,” spawning dozens of imitators. It also led the way for that great American institution, the comics. This show presents some of Puck’s greatest cartoons featuring politicians, personalities, and issues that dominated its 40 years of publication.

Curated by Michael Alexander Kahn and Richard Samuel West. Their recent book, What Fools These Mortals be! The Story of Puck was published by IDW Publishing.

William T. Vollmann is a writer, journalist, photographer, and artist whose work stands on the edge of art and politics. This living artist commands respect for embedding himself in major conflicts and the lives of marginalized people to gain a deep personal understanding of the most challenging issues of our time. The work that results has been critically acclaimed: he won the National Book Award in 2005 for Europe Central, his chronicle of WWII, and has been a multiple-time finalist in fiction and non-fiction for the National Book Critics Award. Vollmann explores a variety of topics relevant to Ohio State. The “Seven Dreams” Series reflects on the relationship between the settlement of this country and the marginalization of Native Americans. The seven-volume “Rising Up and Rising Down” looks at the social and political history of violence. “Imperial Valley” exposes the destruction of the environment and local culture for profit. “Poor People” explores global poverty. The Book of Dolores is a catalog of his different gender expressions. All of these topics evidence the need for respect and tolerance of diverse cultures and the natural world, values central to this university. This exhibit offers students, faculty, and community of Ohio State the opportunity to take advantage of the largest collection of Vollmann materials in the country, which is housed in the William Charvat Collection of American Literature at The Ohio State University Libraries.