









BULLETINS FOR 1943-1944

Information for Prospective Students

Graduate School

College of Agriculture  
School of Home Economics

College of Arts and Sciences  
School of Journalism  
School of Optometry

College of Commerce and Administration  
School of Social Administration

College of Dentistry

College of Education  
Department of Fine Arts  
Department of Music

College of Engineering

College of Law  
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College of Medicine  
School of Nursing

College of Pharmacy

College of Veterinary Medicine

Franz Theodore Stone Laboratory

Summer Quarter

Engineering Time Schedule for Summer

Time Schedule






The  
OHIO STATE UNIVERSITY  
BULLETIN


VOL. XLVII

OCTOBER 31, 1942

NUMBER 1



INFORMATION  
— FOR —  
PROSPECTIVE  
✻ STUDENTS ✻



1943, 1944

**TO THE PROSPECTIVE STUDENT AND HIS PARENTS :**

This little booklet is prepared especially for the graduates of high schools and preparatory schools who desire information about entering The Ohio State University. It contains, in condensed form, information about the requirements for admission to the various colleges of the University, course offerings, fees and expenses, living arrangements, opportunities for self-help, and the like.

Just as the University is something greater than the mere land and buildings of its campus, so the life of the University is something infinitely more interesting and inspiring than these condensed and printed facts can convey. Human values and human experience are the vital things that add the missing meaning.

Think of the University as a very human community and society in which the values of personality and character must grow along with learning. Campus life provides a great variety of activities and experience for the social development of the individual. These activities are sanctioned and supervised by the University in the belief that college is not only "preparation for life," it is life itself.

The extent and effectiveness of the religious program for students will be understood when one learns that the University helps to support two Christian associations on the campus and that there are 24 different churches in the University district, all serving the students. All of the larger, and some of the smaller churches, in addition to the regular minister, have special pastors who give all their time to the religious interests of the students. Some church denominations support social centers where the program of the church among the young men and women of the University is carried on sympathetically and effectively.

In the five colleges with large freshman enrollment, the University provides special administrators, known as Junior Deans, whose main responsibility is to serve as guides, counselors, and friends to the students at the outset of their college careers. Concern for the individual student is a primary principle of the University administration.

The University is the property of the people of Ohio, dedicated to public service and public welfare through education of the youth of the state. Inquiries for additional information from prospective students and their parents are welcomed, and should be addressed to:

**THE UNIVERSITY EXAMINER**

Office of the Entrance Board

The Ohio State University

Columbus, Ohio

The Ohio State University Bulletin is issued twenty-five times during the year: once in October; twice each month in November and December; three times in January; four times each month in February, March, April, and May; once in June.

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**PUBLISHED BY THE UNIVERSITY AT COLUMBUS**

Entered as second-class matter November 17, 1906, at the postoffice at Columbus, Ohio, under Act of Congress, July 16, 1894. Acceptance for mailing at special rate of postage provided for in Section 1103, Act of Oct. 3, 1917. Authorized July 10, 1918.

# WAR TIME ACCELERATED PROGRAM

The Ohio State University announces the continuance of the WAR TIME ACCELERATED PROGRAM of full-time operation in all areas beginning with the Summer Quarter which opens on Monday, June 21.

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The Colleges of Agriculture, Arts and Sciences, Education, Commerce and Administration, and the Graduate School have made many additional courses available to students during the Summer Quarter. Freshmen who are contemplating entering professional colleges are urged to start their work in March, so that they may be fully prepared to enter professional studies in accordance with the new schedule.

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**NON-PROFESSIONAL COLLEGES**

Students interested in Engineering, Dentistry, Medicine, Pharmacy, or Veterinary Medicine should send for the bulletin of the particular college. The courses leading to the various degrees are arranged in relatively fixed curricula, and class-work in these colleges has been advanced two Quarters. In the Colleges of Dentistry, Medicine, and Veterinary Medicine, the Winter Quarter work will be given in the Summer; the Spring Quarter in the Autumn; the Autumn Quarter in the Winter. All new Freshmen in these colleges are urged to enter the University in March instead of September. Freshmen will not be admitted to the Colleges of Dentistry, Medicine and Veterinary Medicine except at the beginning of the Spring Quarter in 1943 and the Winter Quarter in 1944. In these professional colleges a new Freshman Class will be received each nine months and all upperclassmen will be expected to continue their studies throughout the year. Freshmen in the College of Engineering are urged to register in June in order to follow the regular program.

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**TECHNICAL AND PROFESSIONAL COLLEGES**

It will be possible for a student to begin the study of Law in the Summer. Courses will be offered for both entering students and upperclassmen in Law.

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**LAW COLLEGE**

The regular courses in Military Science will be offered during the Summer Quarter. The usual required courses in Field Artillery, Engineers Corps, Signal Corps, and Medical Corps will be scheduled.

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**MILITARY SCIENCE**

Freshmen will be admitted in the Autumn to all colleges except the Colleges of Dentistry, Medicine and Veterinary Medicine. Freshmen in the College of Engineering are urged to register in June rather than in September. The University advises all young people contemplating professional work to enroll in June in the regular curricula.

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**FRESHMEN ADMITTED IN AUTUMN**

While the College period is thus reduced from four calendar years to three, there will be no lowering of the requirements or standards, and students will cover the same amount of work as under the old plan. This continuous program will be accomplished without any change in the University calendar. The Ohio State University has operated on the Four Quarter plan rather than on the Semester plan for more than twenty years. Courses are already set up on the Quarter basis and may therefore be transferred easily from one Quarter to another with no loss of subject matter to the student.

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**NO CHANGE IN STANDARDS OR IN CALENDAR**

HOWARD L. BEVIS, *President*

# UNIVERSITY CALENDAR

1943

## SUMMER QUARTER

June 21 to 28	Physical Examinations for all new students.
June 21	Latest day for registration and payment of fees before classes begin. (See page 17.)
June 22	Classes begin, 8 A. M.
June 26	Intelligence Test for all new students.
July 4	Independence Day. (July 5, no classes.)
July 26, 27, 28	Final Examinations, first term (at regular class hours).
July 28	First term ends, 6 P. M.
July 29	Second term begins, 8 A. M.
July 31	Intelligence Test for all new students.
Aug. 31-Sept. 1, 2, 3	Final Examinations (at regular class hours).
September 3	Summer Convocation (Commencement), 9 A. M.
September 3	Summer Quarter ends, 6 P. M.

## AUTUMN QUARTER

September 22 to 27	Freshman Week.
September 27	Physical Examinations for students other than Freshmen.
September 27	Latest day for registration and payment of fees before classes begin. (See page 17.)
September 28	Classes begin, 8 A. M.
October 2	Intelligence Test for all new students other than Freshmen.
November 11	Armistice Day. No classes.
November 25	Thanksgiving Day. No classes.
December 14, 15, 16, 17, 18	Final Examinations.
December 17	Autumn Convocation (Commencement), 2 P. M.
December 18	Autumn Quarter ends, 6 P. M.

1944

## WINTER QUARTER

January 3 to 7	Physical Examinations for all new students.
January 3	Latest day for registration and payment of fees before classes begin. (See page 17.)
January 4	Classes begin, 8 A. M.
January 8	Intelligence test for all new students.
February 22	Washington's Birthday. No classes.
March 14, 15, 16, 17, 18	Final Examinations.
March 17	Winter Convocation (Commencement), 2 P. M.
March 18	Winter Quarter ends, 6 P. M.

## SPRING QUARTER

March 27	Latest day for registration and payment of fees before classes begin. (See page 17.)
March 28	Classes begin, 8 A. M.
March 27 to 31	Physical Examinations for all new students.
April 1	Intelligence test for all new students.
May 30	Memorial Day. (No classes.)
May 31	R.O.T.C. Review and Presentation of Commissions.
June 6, 7, 8, 9, 10	Final Examinations.
June 10	Alumni Day.
June 11	Baccalaureate Sermon.
June 12	Class Day.
June 12	Spring Convocation (Commencement).
June 12	Spring Quarter ends.
June 19	Summer Quarter (1944) begins.
September 1	Summer Quarter (1944) ends.
October 3	Autumn Quarter (1944) classes begin.

# ADMINISTRATION

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## ADMINISTRATIVE OFFICERS

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Office: Administration Bldg.—UN-3148 ; Campus 312	
Residence: Ohio State University Campus—UN-3148 ; Campus 274	
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Office: Administration Bldg.—UN-3148 ; Campus 628	
Residence: 2029 W. Lane Ave., Upper Arlington—KI-1339	
<b>Registrar, University Editor, and Secretary of the University Faculty and of the Faculty Council.....</b>	<b>EDITH D. COCKINS</b>
Office: Administration Bldg.—UN-3148 ; Campus 314, 459	
Residence: 1580 Guilford Rd., Upper Arlington—KI-2726	
<b>University Examiner.....</b>	<b>BLAND L. STRADLEY</b>
Offices: 102 Administration Bldg.—UN-3148 ; Campus 726	
107 University Hall—UN-3148 ; Campus 341, 342	
Residence: Canal Winchester—FR-7-4140	
†Assistant to the President.....	CARL M. FRANKLIN
Office: Administration Building—UN-3148 ; Campus 710	
Residence: 61 W. 10th Ave.—UN-4679	
<b>Executive Clerk.....</b>	<b>KATHERINE A. VOGEL</b>
Office: Administration Bldg.—UN-3148 ; Campus 312	
Residence: 1040 Elmwood Ave.—KI-5883	
<b>Comptroller.....</b>	<b>CHARLES A. KUNTZ</b>
Office: Administration Bldg.—UN-3148 ; Campus 332	
Residence: 265 E. Tulane Rd.—LA-3606	
<b>Cashier.....</b>	<b>FLORIS D. HANE</b>
Office: Administration Bldg.—UN-3148 ; Campus 372	
Residence: 373 13th Ave.—WA-1054	
<b>Dean of Men.....</b>	<b>JOSEPH A. PARK</b>
Office: 108 Administration Bldg.—UN-3148 ; Campus 507, 283	
Residence: 1474 Doone Rd., Upper Arlington—KI-1702	
<b>Dean of Women.....</b>	<b>ESTHER ALLEN GAW</b>
Office: 215 Pomerene Hall—UN-3148 ; Campus 731	
Residence: Canfield Hall, Campus—UN-3148 ; Campus 761	

† Military leave.

# THE OHIO STATE UNIVERSITY

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## LOCATION

The Ohio State University is situated within the corporate limits of the city of Columbus. It is supported by appropriations from the State and Federal governments. The University has almost 1,800 acres of land with 400 acres in the campus, 400 acres in the University Airport, and 1,000 acres in the farm. The total value of land, buildings, and equipment is \$27,301,655.68.

## ORGANIZATION

For convenience of administration the departments of the University are grouped into organizations called Colleges. The Ohio State University comprises ten Colleges and a Graduate School, each under the administration of a Dean and College Faculty, as follows:

Graduate School, College of Agriculture (including the School of Home Economics), College of Arts and Sciences (including the School of Journalism and the School of Optometry), College of Commerce and Administration (including the School of Social Administration), College of Dentistry, College of Education, College of Engineering (including the School of Mineral Industries), College of Law, College of Medicine (including the School of Nursing), College of Pharmacy, College of Veterinary Medicine.

NOTE: Bulletins describing the work of the several Colleges may be obtained by addressing the University Examiner, The Ohio State University, Columbus, and stating the College in which the writer is interested. (For list of bulletins, see the last page.)

## THE UNIVERSITY YEAR—FOUR QUARTERS

The University year is divided into four Quarters, approximately eleven weeks in length. The Summer Quarter is further divided into two terms of approximately six weeks each. Complete courses that are so announced may be taken for either term or for the entire Quarter.

## JUNIOR DEANS

The Junior Deans are the chief advisers of the Freshmen and Sophomores in all University matters. They keep a close supervision over the work of these students and help them to adjust themselves to their new surroundings.

The Junior Council, consisting of the Junior Deans and certain other members of the University Faculty under the leadership of the President of the University, have under consideration constantly the problems of providing more satisfactory methods of instruction for the increasing number of underclassmen, as well as the problem of adjusting the curricula of the various colleges to meet the varying needs of particular groups of students.

## ADMISSION

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### NEW STUDENTS

The admission of students to all colleges of the University is in charge of the Entrance Board which determines admission and evaluates all credits from other institutions submitted for advanced standing. Complete applications and credentials should be mailed to the Entrance Board as early in the summer as possible for admission to the Autumn Quarter, or several weeks before the opening of any Quarter. Nearly all registration can be completed by mail, even to the payment of fees. By registering early, a student saves himself the time and inconvenience of standing in line and waiting for an interview with the Registration Committee.

*No student will be admitted until he has presented satisfactory credentials to the University Examiner.*

### CORRESPONDENCE

All requests for application forms and bulletins, as well as all inquiries relating to entrance requirements, examinations, and advanced credit, should be addressed to the University Examiner. No estimate of

*the amount of credit toward admission or toward admission with advanced standing can be given unless official transcripts are submitted describing completely all the work upon which request for credit is based.* Bulletins are mailed as second-class matter, and on this account may be delayed after notice of sending is received by the inquirer.

## HIGH SCHOOL GRADUATION A REQUIREMENT

For admission to any course offered in the University, graduation from a first grade high school is a requirement, unless the applicant can pass the entrance examinations to the amount of fifteen units or is accepted for admission as a special student.

## REGISTRATION

### FRESHMAN WEEK

All Freshmen are required to be present at the University for a special Freshman Program which precedes the opening of the University. This program will begin on Wednesday, September 22, and will continue through the following Monday, September 27. This session is known as Freshman Week.

During this period Freshmen will become familiar with the campus and will be given needed information on the history and traditions of the University, as well as definite information on student activities and eligibility requirements. There will be lectures and discussions of vital importance to any student beginning his college career. Faculty advisers will conduct personal interviews with students to discuss their plans for a university education.

Intelligence tests, physical examinations, and placement tests are also a part of the Freshman Week Program.

The program of Freshman Week is planned to give students, new to the Campus, an opportunity to adjust themselves to new conditions before the regular routine of classroom work begins.

Any student desiring to be excused from Freshman Week, or from one or more required projects, must make his request on the proper form to the Junior Dean of his College. Such request will be handled according to the usual practices followed in dealing with absences from regular University classes. Attendance will be taken at all required projects.

All Freshmen are urged to complete their registration and pay their fees before September 22 in order that they may be free to participate in the program of Freshman Week.

### ORIENTATION PROGRAM FOR NEW ADVANCED STUDENTS

All undergraduate students above freshman standing, i.e., with 40 or more Quarter-hours of transferred academic credit, who enter The Ohio State University from other institutions in the Autumn Quarter are required to attend the orientation program for new students with advanced standing. This program is held during the first week of the Autumn Quarter. Its purpose is to give these students an opportunity early in the academic year to become better acquainted with the University which they have entered, to make appropriate adjustments, to meet the Deans and other members of the faculty and to become informed concerning some of the University regulations which will have a bearing upon their satisfactory progress.

Four meetings will be held. The first of these is University-wide in character and is for all students above freshman standing who are entering from other universities and colleges. For the second meeting students will assemble in groups conducted by the colleges in which they have registered and will consider matters of special interest to students in that college. The third meeting is for all women students above freshman standing who are entering Ohio State University from other colleges and universities. The final event is an informal social gathering to which all new students are invited.

Detailed programs will be furnished to each advanced transfer student before the opening of the Autumn Quarter. Attendance at each of these meetings is required with the exception of the informal social gathering. No one will be excused except upon written permission of the Secretary of the College.

## REGISTRATION

Under the Quarter plan each student will present his program of studies for only one Quarter at a time. Election cards for registration are obtained from the Registrar and are ready for distribution approximately two months prior to the opening of the Quarter. The exact date will be published in the Official Daily Bulletin and definite days will be announced during which every student in residence will be required to file his program of studies for the following Quarter. Persons who are not in residence may register in person or by mail at any time after the election cards are available for the following Quarter.

Fees may be paid as soon as fee cards have been received by the student from the Registrar. *Students are required to pay their fees each Quarter before the day designated in the University Calendar for classes to begin. Any student who fails to meet this requirement will be assessed a penalty of \$1.00 for each succeeding day or fraction thereof (with a maximum of \$10.00) unless excused by the Registrar. Students should report promptly to their classes on the first day that classes are scheduled.* Students who have registered sufficiently early usually receive fee cards approximately three weeks prior to the opening of the Quarter. *It is to the advantage of all students to register as early as possible.*

Applicants presenting themselves after the opening of the Quarter can be admitted only for exceptional reasons and by action of the Executive Committee of the College. In general, a student who is permitted to enter after the close of the first week of a Quarter will be given a schedule diminished by one full course below the normal requirement for that student.

### ADMISSION AFTER THE OPENING OF THE COLLEGE YEAR

Registration of new students for any Quarter will close the Monday following the beginning of classroom work. No applicant will be granted admission after that date, without special permission of the Dean of the College concerned.

## GENERAL ADMISSION REQUIREMENTS

### NON-PROFESSIONAL SCHOOLS

An applicant for admission to any college in The Ohio State University must be a graduate of a high school of the first grade or of an accredited secondary school, or must pass entrance examinations in high-school subjects amounting to fifteen units.

Fifteen units of high-school work in acceptable subjects must be offered by every applicant. No fraction of a unit less than one-half will be recognized.

#### SUBJECTS ACCEPTABLE FOR ADMISSION

The subjects from which choice should be made, and the number of units which will be accepted in each subject are as follows:

#### GROUP I

(Twelve units should be chosen from this group)

English (3 units required).....	3 or 4	units
Algebra .....	1 or 1½	units
Geometry, Plane .....	1	unit
Geometry, Solid .....	½	unit
Trigonometry, Plane .....	½	unit
American History or American History and Civics (1 unit required).....	1	unit
History, Civics, and Social Science.....	1 to 4	units
Latin, Greek, French, German, or Spanish (two units in the same language)....	2 or 4	units
Physics (with laboratory).....	1	unit
Chemistry (with laboratory).....	1	unit
Botany .....	½ or 1	unit
Zoology .....	½ or 1	unit
General Biology .....	½ or 1	unit
Physiology .....	½	unit
Physical Geography .....	½ or 1	unit
General Science (with laboratory).....	½ or 1	unit

#### GROUP II

(Three units may be chosen from this group)

Agriculture	Industrial Arts
Commercial Subjects	Fine Arts
Household Arts	



# THE COLLEGES

## OFFERINGS AND SPECIAL ADMISSION REQUIREMENTS

### COLLEGE OF AGRICULTURE

The College of Agriculture offers instruction in two major fields: (a) Agriculture (including horticulture) and (b) Home Economics.

**AGRICULTURE**—The curricula and programs of study in agriculture may be classified as follows: (1) Certain curricula which lead toward definite vocational goals at the end of four years of study. These furnish preparation for farming, teaching agriculture in the high school, extension teaching and various commercial positions. (2) Those which lead directly into graduate study. Certain fields of work such as college teaching and research require one or more years of graduate study and these curricula furnish the foundation for such study.

**HOME ECONOMICS**—Four-year curricula are available in Home Economics. This work is designed to prepare for collegiate and secondary teaching, for professional and commercial positions in the lines of institutional management, nutrition, dietetics, textiles, home management, household decoration, household and institution equipment, and many other lines dealing directly or indirectly with the home and its functions.

#### MAJOR SUBJECT MATTER FIELDS OF SPECIALIZATION

Agricultural Chemistry	Rural Economics and Rural Sociology
Agricultural Education	comprising
Agricultural Engineering	Farm Management
Agricultural Extension	Marketing
Agronomy	Rural Sociology
Animal Husbandry	Home Economics with majors in:
Dairy Husbandry	General Home Economics
Horticulture, comprising	Dietetics and Institution Management
Floriculture, Pomology,	Textiles and Clothing
Vegetable Gardening	Home Economics Education
Poultry Husbandry	Household and Institution Equipment

#### SPECIALIZED CURRICULA IN AGRICULTURE

Agricultural Engineering	Dairy Technology
(Professional Curriculum)	Plant Science
Animal Science	Rural Economics and Rural Sociology
Applied Entomology	Wildlife Conservation

#### REQUIREMENTS FOR ADMISSION

Graduates of a first grade high school may pursue any of the curricula offered by the College.

It is recommended that the following combination of 15 units be presented for admission:

English .....	8 units
American History and Civics.....	1 unit
Algebra .....	1 unit
Plane Geometry .....	1 unit
Foreign Language .....	2 units
Physics .....	1 unit
Biological Science .....	1 unit

The remaining five units may be chosen from Groups I and II as explained under General Admission Requirements, page 6. Courses in Vocational Agriculture and Vocational Home Economics will also be accepted.

#### JUNIOR SCHOOL OF AGRICULTURE

**THE JUNIOR SCHOOL OF AGRICULTURE**—In order to meet the needs of those who cannot spend four years at college, the College of Agriculture has set up a plan whereby students may come for two years or less and take courses in Agriculture. Under efficient and sympathetic guidance students may elect most of their work in the College of Agriculture so that they may get the particular instruction they wish. When 100 hours of credit have been earned a certificate will be awarded.

#### PROGRAMS

Agricultural Engineering	Horticulture, comprising
Agronomy	Floriculture, Pomology,
Animal Husbandry	Vegetable Gardening
Dairy Husbandry	Poultry Husbandry
	General Agriculture

Requirements for admission are the same as for the four-year courses in Agriculture. See statement above.

## COLLEGE OF ARTS AND SCIENCES

The standard four-year course of the College of Arts and Sciences which leads to the B.A. degree, is designed for students desiring a broad educational background. The curriculum offers a liberal education in the languages and literatures, the sciences, mathematics, psychology, philosophy, history, politics, economics, sociology, and the fine arts. The College of Arts and Sciences also offers a four-year curriculum leading to the Bachelor of Science degree. Suggested curricula in the fields of Bacteriology, Botany, Chemistry, Geology, Physics and Astronomy, and Zoology and Entomology are outlined in the Bulletin. At least one year's (three Quarters') work in this college is required for admission to the College of Veterinary Medicine and to the School of Optometry. At least two years' (six Quarters') work in this college is required for admission to the College of Dentistry. Three years' (nine Quarters') work is required for admission to the Colleges of Law and Medicine. Students desiring to secure degrees from the College of Arts and Sciences, and from certain professional Colleges of the University may lessen the time usually required to secure two degrees by enrolling in combination curricula, such as Arts-Medicine, Arts-Law, or Arts-Education. See the Bulletin of the College of Arts and Sciences for additional information.

### REQUIREMENTS FOR ADMISSION

It is strongly recommended that the following combinations of units be presented for admission:

English .....	3 units
American History and Civics.....	1 unit
Algebra .....	1 unit
Plane Geometry .....	1 unit
Foreign Language .....	4 units
Physics or Chemistry .....	1 unit
Biological Science .....	1 unit

Three additional units may be presented from any of the above subjects. See General Admission Requirements, page 6. Students are urged to take four units in one foreign language if possible. The college requirement in foreign language can usually be completed most promptly by continuing a foreign language already begun in high school. Summer review or tutoring under such circumstances is often advantageous in preparation for the next higher course. Students whose college course requires mathematics or science will similarly profit by reviewing high school mathematics before entering college.

A student deficient in algebra or geometry will be entered with conditions, and this deficiency must be made up before the student can enter upon the second year of residence. Deficiencies in American History, Chemistry or Physics, or biological sciences, must be made up by work done in the Junior Division, the removal of such conditions taking precedence over all University work.

### SCHOOL OF JOURNALISM

The School of Journalism is a part of the College of Arts and Sciences and the entrance requirements are the same. The special bulletin should be consulted for Newspaper Editorial and Newspaper Management curricula.

### SCHOOL OF OPTOMETRY

The course of study in Optometry offers a thorough training in theoretical and practical optics and the application of optical principles to the correction of visual errors, with clinical practice in both the refractive and pathological fields. One year's work in pre-optometry courses is required to be taken in the College of Arts and Sciences before admission is permitted in the School of Optometry. See the Bulletin of the College of Arts and Sciences. The curriculum in the School of Optometry requires four years and leads to the degree, Bachelor of Science in Optometry.

### PROGRAM OF GENERAL EDUCATION

The Program of General Education is designed for students who do not plan to remain in the University longer than two years. This program is complete in six Quarters. The courses offered are of the same standard as those in the College of Arts and Sciences as a whole, and carry full academic credit.

A student may elect this program after consultation and with the advice of a College officer. He must be registered in the College of Arts and Sciences and must have his two-year program approved before the end of his second Quarter of residence.

This program aims to help the student to satisfy the five following needs:

- (a) The need for proficiency in the use of the English language, in reading, writing, and speech.
- (b) The need for an understanding of some of the natural processes going on in inanimate and in living systems; for the ability to employ and the habit of employing a scientific approach to the solution of problems and the understanding of phenomena; and for an appreciation of the dependence of progress upon experiment.
- (c) The need for an understanding of some of the economic, political, and social movements which have helped to produce our society; for a critical outlook on the present based on a study of the past; and for a knowledge of the principles and practice of American democracy.
- (d) The need for an intelligent appreciation of man's achievements in the realms of both English and foreign literatures, fine arts, music, and philosophy.
- (e) The need for personal, academic, and vocational guidance.

*Students who wish to enter the General Education Program the Autumn Quarter of this year should communicate or confer with one of the officers of the College of Arts and Sciences before making out an election card.*

## THE EXPLORATORY PROGRAM

The Exploratory Program, as its name suggests, makes it possible for students to explore the various offerings of the University under the guidance of experienced counselors and members of the faculty. It presents an opportunity for students to discover their aptitudes and interests and to find their vocational or professional places by testing themselves in different fields of study.

The program has been arranged particularly for two kinds of students:

- (1) those who want to try out a number of different courses before making a final selection of a college curriculum. Such students, as soon as they feel that they are ready, will be advised to transfer to one of the regular curricula of the University leading to a degree or certificate;
- (2) those who plan to remain in college only one or two years and who do not expect to complete any of the curricula leading to a degree or the program of General Education.

Students who have been admitted to the College of Arts and Sciences of The Ohio State University and have secured permission of the college office may take the Exploratory Program. Such students may, in so far as they are qualified, elect courses in any department in the University. Their selections of courses are to be made in the light of their aims, interests, and abilities. The entire guidance facilities of the college are available to students. There are no fixed requirements except the courses in Arts Survey 401, Military Science, Physical Education, and Hygiene. (See page 16).

No special classes or sections are organized for students in the Exploratory Program. They enter the regular classes of the University and are subject to the same requirements as to quality of work and attendance as are other students in the University.

A student following an Exploratory Program may at any time transfer to a course leading to a degree. When this is done, the student must plan to meet the admission and course requirements of such a curriculum. In preparation for such a decision he will have discovered what he desires to do and have a broader background on which to build his later work. He will, however, usually find some delay in meeting the requirements of his chosen curriculum. The credits obtained in an Exploratory Program will be fully counted in so far as these credits meet the requirements of regular curricula.

Students who wish to enter the Exploratory Program should communicate or confer with the Dean or one of the staff of the College of Arts and Sciences.

## COLLEGE OF COMMERCE AND ADMINISTRATION

The College of Commerce and Administration and the School of Social Administration provide professional training in Business Administration, Public Service, and Social Service. Students in Business Administration may pursue the General Business course or may follow specialized curricula along the following lines: Accounting, Finance and Banking, Industrial Management, Foreign Commerce, Marketing, Public Utility Management, Public Administration, and Retail Merchandising for Women.

Combined curricula in Commerce are offered with Law, Arts, and Education, providing opportunity for a student to take the two degrees.

A combination curriculum, including Engineering and Commerce, may be arranged for those interested.

#### REQUIREMENTS FOR ADMISSION

Twelve units should be presented from Group I. See General Admission Requirements, page 6. These units should include the following:

English .....	3 units
American History and Civics.....	1 unit
Algebra .....	1 unit
Plane Geometry .....	1 unit
Science .....	2 units
Foreign Language (both units in the same language)	2 units

Three additional units may be presented from either Group I or Group II.

Entrance conditions will be assessed for all deficiencies in mathematics, science, American History, and foreign language. All deficiencies must be made up on entering the University, the removal of such conditions taking precedence over all University work.

### COLLEGE OF EDUCATION

The College of Education is the teacher-educating agency within the University and was established for the professional education of teachers as provided in the School Laws of this State.

It offers preparation of teachers for the following fields of educational work:

(1) Senior high school and junior high school teachers of the "academic" subjects such as English, Foreign Languages, History and Social Sciences, Mathematics, Science. (2) Teachers and supervisors of "special" subjects such as Business subjects, Fine Arts, Home Economics, Industrial Arts, Music, Physical Education and Health; teachers in part time and continuation schools and classes; (3) Teachers, supervisors, and principals of the elementary grades, kindergarten, and pre-schools.

All teacher-educating curricula in the College of Education are four years in length and lead to the degree Bachelor of Science in Education.

The College of Education in cooperation with the College of Medicine offers to registered nurses presenting evidence of having satisfactorily completed their basic curriculum in nursing in a School of approved standards curricula by which they may prepare for certain first level positions.

The College of Education presents the following four-year curricula which are supervised by the Department of Fine Arts, a division of the College of Education:

Curricula in (a) Painting, Sculpture, or Design; (b) Illustration; (c) Ceramic Art; leading to the degree Bachelor of Fine Arts, for the training of professional artists in the field indicated.

The College of Education offers a three-year curriculum in Occupational Therapy leading to a certificate in that field. Prerequisite—one year of college work.

#### REQUIREMENTS FOR ADMISSION

For complete entrance credit, an applicant for admission must be a graduate of a high school of the first grade or obtain credit by examination for fifteen entrance units. The College of Education is willing to accept any pattern of units which includes those required by the State Department of Education for graduation from high school. The *Ohio High School Standards* specify a total of sixteen units. These must include three units of English, one unit of science, and two units of social studies including one unit of American history and government. One unit of Mathematics is recommended for most pupils. In addition to the major of three units in English each graduate must have completed one other major of three units and two minors of two units each. The College is particularly desirous, however, that entering students have these skills: ability to read rapidly and with comprehension; command of the fundamentals of effective writing; ability to use arithmetical concepts; effective habits of study.

For certain curricula it is desirable that students have high school preparation as indicated below:

Home Economics and Physical Education—Sciences with emphasis on Chemistry and Biology.

Business Education—Typing and Shorthand.

Fine Arts—Freehand Drawing or Design.

Industrial Arts—Shop and Mechanical Drawing.

Music—ability to pass entrance examinations. See College of Education or Department of Music Bulletin.

Academic teaching fields—all the high school courses closely related to the teaching fields chosen.

## STANDARDS FOR CONTINUANCE IN A TEACHER-EDUCATION CURRICULUM

The College of Education of The Ohio State University, with the approval of the State Department of Education, has set up certain standards which students must meet if they are to be permitted to continue preparation for teaching. These standards have been established in terms of the competencies the College believes effective teachers should demonstrate. They will be fully explained during the first Quarter in residence. They are administered by the Committee on Admission to Junior Standing.

### COLLEGE OF ENGINEERING

Offerings in the College of Engineering consist of the following curricula:

<ul style="list-style-type: none"> <li>Aeronautical Engineering</li> <li>• Architecture</li> <li>Ceramic Engineering</li> <li>Chemical Engineering</li> <li>Civil Engineering</li> <li>Electrical Engineering</li> <li>Industrial Engineering</li> </ul>	<ul style="list-style-type: none"> <li>Mechanical Engineering</li> <li>Metallurgical Engineering</li> <li>Engineering in Mining</li> <li>Petroleum Engineering</li> <li>Engineering Physics</li> <li>Welding Engineering</li> <li>Landscape Architecture</li> </ul>
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• Options are offered in Architecture for Construction or Design.

Students following a specified curriculum in Agricultural Engineering in the College of Agriculture may receive the degree Bachelor of Science in Agriculture at the end of four years and Bachelor of Agricultural Engineering at the end of the fifth year. The curriculum in Architecture requires five years for completion.

In addition to the above offerings, curricula can be combined leading to two engineering degrees. Also other combinations can be arranged with the College of Arts and Sciences, which would lead to two degrees in five or more years.

#### REQUIREMENTS FOR ADMISSION

For complete entrance credit, an applicant for admission must be a graduate of a high school of the first grade and receive credit by certificate for fifteen units; or he must receive credit by examination for fifteen units.

Of these fifteen units, eight are specific requirements known as Group A; of the remaining seven units not less than four and one-half units shall come from Group B and not more than two and one-half shall come from Group C.

#### GROUP A

Total—8 units

Algebra (through Quadratics)	1 unit	*Physics	1 unit
Plane Geometry	1 unit	English	3 units
Advanced Algebra	½ unit	American History and Civics	1 unit
Solid Geometry	½ unit		

\*For students entering the curriculum in Landscape Architecture, one unit of chemistry or physics will be accepted as fulfilling this requirement.

#### GROUP B

4½ units or more

Biology	1 unit	History in addition to Group A	½ or 2 units
Botany	½ or 1 unit	Physiography	½ or 1 unit
Chemistry	1 unit	Physiology	½ or 1 unit
English, in addition to Group A	1 unit	Trigonometry	½ unit
*Foreign Language	2 to 6 units	Zoology	½ or 1 unit
Freehand Drawing	½ or 1 unit	General Science	½ or 1 unit

\* Not less than two units of any one language nor more than six units of any combination will be acceptable.

#### GROUP C

Not more than 2½ units

Agriculture	1, 1½, or 2 units	Manual Training, or Farm Mechanics	½ or 1 unit
Bookkeeping	1 unit	Mechanical Drawing	½ or 1 unit
Business Law	½ unit	Music	1, 1½, or 2 units
Commercial Arithmetic, if preceded by one year high school mathematics	½ unit	Shorthand and Typewriting	1, 1½, or 2 units
Commercial Geography	½ or 1 unit	Typewriting	1 unit
Drawing, art, and design	½ or 1 unit	Any other subject accepted for high school graduation	½ or 1 unit

An applicant may enter with deficiencies of one unit in physics, one-half unit in solid geometry, and one-half unit in advanced algebra. The removal of entrance conditions shall take precedence over fixed course requirements.

An entrance condition in solid geometry cannot be removed by substitution.

## COLLEGE OF PHARMACY

The College of Pharmacy offers one undergraduate course, a four-year course leading to the degree Bachelor of Science in Pharmacy. However, a choice between two fields of specialization is permitted after the second year. As a contribution to national defense, an all-year educational program is now in operation. For the duration of the war, courses usually scheduled for the Autumn Quarter will also be offered during the Summer Quarter, plus such other courses as may be required to provide for the progress of the students.

Under this plan young people who start in June and attend all four Quarters and make satisfactory records may complete the requirements for graduation in three calendar years. New students may enter at the beginning of any Quarter, but Freshmen are urged to enter the College at the opening of the Summer Quarter.

Enrollment in the College is open to both men and women. Opportunities for graduates are to be found in the retail pharmacy, with firms wholesaling and manufacturing pharmaceutical products, in research laboratories, in hospitals, in teaching, and in the public health programs of various governmental bureaus and departments. Opportunities for women are especially encouraging. An experienced staff, a complete curriculum, and well equipped laboratories at The Ohio State University provide facilities and opportunities for all these types of work.

While the course is now accelerated by inclusion of summer work, the requirements, standards of instruction, and scholarship remain the same as in previous years.

Along with courses leading to the Bachelor's degree, the College of Pharmacy offers opportunities in research and special problems for the benefit of those working toward advanced degrees.

### REQUIREMENTS FOR ADMISSION

Twelve units should be presented from Group I. See General Admission Requirements, page 6. Of these units, three shall be in English, one in American History or American History and Civics, one in Mathematics (Algebra or Geometry), and one in Science.

Three additional units may be presented from either Group I or II.

The applicant must present a Certificate of Entrance from the State Board of Pharmacy to the Entrance Board.

## COLLEGE OF VETERINARY MEDICINE

The College of Veterinary Medicine gives thorough training in medicine and surgery as applied to animals. The course consists of one year of prescribed work in an approved college of liberal arts and four years of professional work in the College of Veterinary Medicine, leading to the degree of Doctor of Veterinary Medicine. A graduate of this course is competent to enter any one of the many fields of veterinary work in each of which is a growing demand for modern veterinarians.

### REQUIREMENTS FOR ADMISSION

Entrance requirements are the same as those for the College of Arts and Sciences with the addition of one year's work in a college of liberal arts. This work must include certain prescribed subjects. See Bulletin of the College of Arts and Sciences.

# ADMISSION TO PROFESSIONAL SCHOOLS

## COLLEGE OF DENTISTRY

The College of Dentistry presents a four-year curriculum in the sciences fundamental to dental surgery. The work is based upon two years of Arts college training, and leads to the degree, Doctor of Dental Surgery. Laboratory and clinical facilities are adequate.

The curriculum prepares fully for examination prescribed by national and state laws.

### REQUIREMENTS FOR ADMISSION

Entrance requirements are the same as those for the College of Arts and Sciences, with the addition of two years of work taken in conformity with the curriculum requirements of any liberal arts college of approved standing.

This college credit must include certain prescribed pre-dental subjects. See Bulletin of the College of Arts and Sciences.

## COLLEGE OF LAW

The College of Law provides a three-year curriculum based upon three years of college work, leading to the degree, Bachelor of Laws or Juris Doctor.

The Law curriculum contains all the important courses in substantive and procedural law.

### REQUIREMENTS FOR ADMISSION

Entrance requirements are the same as those for the College of Arts and Sciences, with the addition of three years of work taken in conformity with the curriculum requirements of the College of Arts and Sciences or its equivalent.

Students may prepare for admission to the College of Law in the College of Commerce and Administration.

A bulletin on "Suggestions on Pre-Legal Study" can be obtained on request at the College of Law.

## COLLEGE OF MEDICINE

The College of Medicine provides a four-year curriculum based upon at least three years of college work, leading to the degree, Doctor of Medicine.

The College is able to utilize the unusual clinical facilities afforded by the numerous hospitals and charitable institutions located in Columbus. In all respects it conforms with the highest standards set by the American Medical Association.

### REQUIREMENTS FOR ADMISSION

Entrance requirements are the same as those for the College of Arts and Sciences, with the addition of three years (ninety semester hours or one hundred and thirty-five Quarter hours) of work in a college of liberal arts.

These college credits must include certain subjects prescribed by the American Medical Association. See Bulletin of the College of Arts and Sciences.

## SCHOOL OF NURSING

The School of Nursing offers a Four-Year course leading to a Bachelor of Science degree in Nursing and a Three-Year program leading to a Certificate of Graduate Nurse. The former is so planned that the student spends her first four Quarters on the campus studying the sciences and other subjects prerequisite to the professional part of the curriculum. In the Three-Year plan, academic work is given concurrent to the nursing assignments.

Applications for admission to the School of Nursing is made on the regular Freshman application blank. A personal interview with the Director of the School of Nursing is required as part of the admission procedure.

### REQUIREMENTS FOR ADMISSION

Admissions to the Four-Year Degree program may be made in the Autumn Quarter only; to the Three-Year program, in the Autumn and Spring. Four-Year applicants must have passed their eighteenth birthday before the opening of the Autumn Quarter of the second year. The upper age limit is thirty-five. They must obtain a certificate of preliminary education from the State Medical Board, 21 West Broad Street, Columbus, Ohio, as part of the admission requirements. The

specific requirements for such a certificate include the following units for which no substitution can be made:

English .....	3 units
This does not include such special phases of English as business English, public speaking, journalism, or debating	
Mathematics .....	1 unit
This may include algebra, general mathematics, or business arithmetic	
American History and Civics.....	1 unit
Other history, economics, or civics.....	
Science, with laboratory.....	2 units
Not more than 3 units of commercial work shall be accepted.	

Students who have made a favorable academic record during the four Quarters of the pre-professional course will be accepted for the professional part of the curriculum.

Students are under close observation during the preliminary period and those having made favorable adjustments will be accepted as students for further professional study.

The preliminary period is spent largely in the classroom with a few hours each week in the wards under close supervision for practice. If, at the end of the second Quarter, the candidate has satisfied academic requirements and demonstrated potential nursing ability, she is accepted into the School and wears the full student uniform. The right is reserved, by the School, to terminate the connection of a student at any time for inefficiency, misconduct, or unsatisfactory work in general. Leave of absence will not be granted except in cases of extreme illness of a member of the nurse's immediate family.

The time to be allowed for advanced standing for higher education will be determined by the Ohio State Medical Board.

## SCHOOL OF OPTOMETRY

(See page 8)

## THE GRADUATE SCHOOL

The Graduate School administers the graduate work offered in the several departments of the University. The School is under the direction of a Graduate Council consisting of the Dean and thirty members.

The following higher degrees are conferred by the University: Master of Arts, Master of Arts in Social Administration, Master of Science, Master of Science in Public Administration, Master of Dental Science, Master of Medical Science, Master of Science in Pharmacy, Master of Business Administration, and Doctor of Philosophy.

To fulfill the requirements for a graduate degree, each student must complete an approved course of study which shall show a reasonable degree of concentration on interrelated subjects and shall be pursued under at least two professors. This course of study is arranged with each student by a representative of the department in which the student elects to specialize but the choice of work must be approved as a whole by the Dean of the Graduate School.

All communications and inquiries from prospective students should be addressed to the University Examiner.

### REQUIREMENTS FOR ADMISSION

Admission to the Graduate School is open to all graduates of The Ohio State University as well as to the graduates of all other colleges and universities of approved standing, provided their undergraduate records are satisfactory. Before entering upon graduate work in any department, the applicant must present evidence to the effect that he has had the necessary prerequisite training that will enable him to pursue with profit the course desired. *It must be remembered also that admission to the Graduate School does not imply admission to candidacy for the degree.* No graduate student, not even one who is a graduate of The Ohio State University, is admitted to candidacy for a degree until he has been in residence a sufficient time to enable his instructors to judge of his ability to carry on graduate work.

### METHOD OF PROCEDURE FOR ADMISSION

An applicant for admission to the Graduate School must send to the University Examiner a statement from the registrar or other officer of the university or college of which he is a graduate, which contains the following information: (1) the date of graduation of the applicant; (2) the degree received; (3) a complete list of courses taken and grades received.



## ADMISSION OF SPECIAL STUDENTS OF MATURE YEARS

A person of mature years who is unable to meet the entrance requirements in all respects, under certain circumstances, may be permitted to matriculate for specified courses for which he can demonstrate adequate qualifications. An applicant under twenty-one years of age will not be considered. Inquiry concerning such admission should be addressed to the Entrance Board, and to receive consideration must reach the Board not less than ten days in advance of the opening of the Quarter. A personal interview with an applicant for admission as a special student is desired.

## ADMISSION WITH ADVANCED STANDING

An applicant who comes from an approved college and submits through his college registrar an official and explicit transcript describing his entrance credits, his courses of study and scholarship, and giving evidence of good standing, will be admitted to the undergraduate colleges (not including Dentistry, Law, Medicine, Optometry, or Veterinary Medicine), provided he has maintained at least an average scholastic record. If the applicant is deficient in high school units the deficit will be made up from his college credits.

If no high school units are presented, one full year of college credits (forty-five Quarter or thirty semester hours) will be used to satisfy the entrance requirements.

A special application blank for students who desire to enter with advanced standing, will be forwarded upon request addressed to the University Examiner's office.

## ADMISSION OF TRANSIENT STUDENTS

A student in good standing in any recognized college or university who desires to take advantage of courses at the University, in the summer Quarter, and who expects to return to his former college upon their completion, will be designated as a *Transient Student*. His registration will terminate at the end of the Summer Quarter. He will not be required to submit a full transcript of credits but must present:

(1) A statement from the Dean or Registrar that he is in good standing.

(2) A statement that his work here will receive credit in his own college.

(3) A statement of the courses the student proposes to schedule during the Summer Quarter. If these courses require prerequisite training, the Dean or Registrar should advise the Examiner of the prerequisite subjects completed.

If, at the end of the Summer Quarter the transient student wishes to remain in the University, he must secure a *complete transcript of credits* from the Registrar of his former college and apply to the University Examiner for admission.

## ADMISSION AS AN AUDITOR

One who desires admission as an auditor must satisfy all entrance requirements and must pay the fees required in the college in which he desires to audit. No credit will be recorded for courses audited.

## REQUIREMENTS FOR ADMISSION TO THE SUMMER QUARTER

The requirements for admission to the Summer Quarter, in any College or the Graduate School, are the same as during the regular college year. (See the requirements for admission under each of the Colleges and the Graduate School.)

## SCHOLARSHIPS FOR FRESHMEN (MEN AND WOMEN)

The University has established thirty-three scholarships for award to entering Freshmen who, as high school seniors, won high honors in the General Scholarship Test given by the State Department of Education. This test is given in the county-seats of Ohio about April 1st each year and the available scholarships are offered to those who indicate Ohio State University as the college of their choice at the time they take the test. The scholarships exempt the holder from the Incidental Fee of \$20 each Quarter or \$60 for the school year during

the life of the scholarship. One scholarship is for four years, two for three years, six for two years, and twenty-four for one year. Seniors in Ohio high schools who are interested in competing for these scholarships should consult their principals concerning participation in the General Scholarship Test for High School Seniors.

## COLLEGE OF AGRICULTURE SCHOLARSHIPS

Each year the "College of Agriculture awards twenty four-year scholarships. These are awarded by competitive examination. Commercial groups also provide funds for other scholarships in the college. For information concerning these scholarships address the Dean of the College of Agriculture, Ohio State University, Columbus.

## GENERAL REQUIREMENTS

### INTELLIGENCE TEST

Every new student entering the University is required to take an intelligence test under the direction of the Committee on Intelligence Tests, unless he presents an intelligence rating that is satisfactory to the Committee.

The examination for Freshmen entering in the Autumn Quarter will be held during Freshman Week.

The examination for entering students except Freshmen for the Autumn Quarter will be held on Saturday following the opening of the University.

### PHYSICAL EXAMINATION

Every entering student must report for a physical examination upon the dates appointed in the Calendar of the University.

The University reserves the right to require a student to submit to such a physical examination as there is reasonable ground to believe that the protection of the University community requires and it reserves the right to dismiss a student if he refuses to submit to such an examination or if the examination indicates that the protection of the University community requires dismissal.

The examination for Freshmen entering in the Autumn Quarter will be held during Freshman Week.

Entering students other than Freshmen must report for a Physical Examination on dates announced.

Men should report to the Medical Examiner for Men, at the Physical Education Building.

Women should report to the Medical Examiner for Women, at Pomerene Hall.

### MILITARY SCIENCE

#### REQUIREMENTS AND CREDIT IN MILITARY SCIENCE

Under the Act of Congress establishing the land-grant colleges, it is required that instruction in Military Science be included. The Board of Trustees has directed that every male student except those registered in the Colleges of Dentistry, Law, and Medicine, unless excused by the Military Department (see University Rules), shall be required to pursue the study of Military Science during the first six Quarters of residence or until the end of the Quarter in which he reaches the age of twenty-five years and shall be required to pursue the study of Military Science as a prerequisite for an undergraduate degree.

*Students taking the basic military science courses are not subject to military service in case of national emergency any earlier than other citizens of equal age. They are, however, because of such training, prepared for positions of responsibility and specialization in case of a universal draft of man power.*

### PHYSICAL EDUCATION

#### REQUIREMENTS AND CREDIT IN PHYSICAL EDUCATION FOR MEN AND WOMEN

Physical Education and Hygiene are required of all men during the first year, and of all women during the first and second years, unless excused by the Department of Physical Education (see University Rules.)

#### REQUIREMENTS FOR MEN

The total requirement in Physical Education and Hygiene for men is four credit hours as follows: physical activities, two hours each week, carrying one credit hour each Quarter, is required during the three Quarters of the first year; Hygiene, one hour each week carrying one credit hour, is required during one Quarter of the first year.

## REQUIREMENT FOR WOMEN

The total requirement in Physical Education and Hygiene for women is seven credit hours as follows: physical activities, two hours each week, carrying one credit hour for three Quarters, and Hygiene, one hour each week, carrying one credit hour for one Quarter, are required during the first year; physical activities, three hours each week, carrying one credit hour for three Quarters, are required during the second year.

## FEEES

### PAYMENT OF FEES

All fees and laboratory deposits required from students must be paid to the Bursar each Quarter as a part of the student's registration. *Students are not permitted to enter classes unless their fees have been paid.* Instructors shall not permit students to engage in laboratory work unless first shown a receipt from the Bursar for deposits paid.

### PENALTY FOR LATE PAYMENT OF FEES

All fees must be paid by the close of the business day preceding the first day of recitations. A penalty of \$1.00 for each succeeding day or fraction thereof (with a maximum of \$10.00) will be assessed for failure to comply with this rule unless excused by the Registrar.

A new student granted late registration is required to pay his fees within twenty-four hours of the date of his registration as certified by his Dean or Secretary, or the penalty will be imposed.

Students are cautioned against trying to register without the necessary money for fees.

### COST OF A YEAR'S WORK

One of the most perplexing questions that confronts a prospective student is what the course is going to cost him a year.

The total cost of a year's work—three Quarters—will depend considerably upon the course pursued. In some courses, such as chemistry, considerable material is used by the student, and this must be paid for by him. Engineering students must have a set of drawing instruments, which costs about \$25.00. The cost of books is an item which varies greatly with the course.

In order to furnish information, we have listed on page 21 an estimate of the average payments required by the University for the *Freshman year* and have estimated the cost for room and board at a safe price. These two items are sometimes reduced slightly where two students occupy the same room and where boarding clubs are economically managed. Fees to the University are paid at the beginning of each Quarter.

### NON-RESIDENT FEE

Every student who is not a legal resident of the State of Ohio is required to pay a non-resident fee of \$50.00 each Quarter (or \$25.00 each term of the Summer Quarter) of his residence in the University in addition to other University fees. The burden of registering under proper residence is placed upon the student. If there is any possible question of his right to legal residence the matter should be brought to the attention of the Registrar and passed upon, previous to his registration or payment of fees. Any student who registers improperly under this rule shall be required to pay not only the non-resident fee, but shall be assessed a penalty of \$10.00. Students who do not pay this fee within thirty days after they have been notified that the non-resident fee has been assessed against them, will have their registration in the University cancelled.

The rules are as follows:

1. No student shall be considered eligible to register in the University as a resident of the State of Ohio unless he has had a *bona fide* domicile in the State twelve consecutive months.
2. No student whose domicile was outside the State of Ohio in the year preceding his original enrollment in the University shall be considered a resident unless it can be clearly established by him, that his former domicile has been abandoned for at least *twelve consecutive months*. No application for resident standing can be considered until the applicant is 22 years of age.
3. No student whose domicile was outside the State of Ohio at any time after his original enrollment in the University shall be considered a resident unless he has established his domicile as stated in paragraph 2.

4. **MINORS.** The domicile of a minor student shall be considered the same as that of his natural or legal guardian, if any, regardless of emancipation. If an Ohio resident is appointed guardian of a non-resident minor the latter shall be considered a non-resident until twelve months after such appointment.

5. **WIVES.** The legal residence of wives shall follow that of husbands.

6. The President will exercise his discretion as to the remission of non-resident fees in the cases of:

- a. Children of members of the United States Army, Navy, or Marine Corps, and persons who are orphans or in somewhat similar status.
- b. Non-resident minors for whom an Ohio resident has been appointed guardian.
- c. Aliens.

#### **TEXTBOOKS**

**Textbooks.** Students should not purchase textbooks until they are advised by the instructors of their respective classes.

### **LIVING ARRANGEMENTS**

The President of the University has the authority to supervise living arrangements of students not residents of the city of Columbus and to order the immediate withdrawal of any student from any boarding or lodging house in which the surroundings are undesirable.

#### **ROOMS AND BOARD FOR MEN**

Furnished rooms can be obtained at prices varying from \$10.00 to \$15.00 a month (single) and \$16.00 to \$30.00 (double). The cost of the table board in the clubs and restaurants near the University is from \$5.00 to \$7.00 a week. Board can be secured at the Ohio Union, as well as at Pomerene Hall, at reasonable prices.

Board with furnished rooms can be obtained in private families within convenient distance from the University at rates varying around \$9.00 a week.

All Freshmen are required to live in University approved houses.

#### **MEN'S DORMITORIES**

Baker Hall, a new residence hall for men students was opened in September, 1940. Rates for room and board are from \$112.00 to \$127.00 a Quarter, according to the type of room selected. Rooms are furnished in a comfortable and convenient manner. Adequate social and recreational privileges are available.

Students interested in residence should write to the Superintendent, Baker Hall, Ohio State University, for a special bulletin describing the hall and an application form. Assignments will be made in the order of application.

The University possesses three low-cost dormitories for men, the Tower Club, the Stadium Club, and the Buckeye Club. The Clubs were organized for men who are in great need of financial assistance, and no others should apply for admission. Applicants with unusually good records in the high school are eligible for consideration. Legal residents of Ohio only can be considered. The Clubs are run on a cooperative dormitory plan with very simple accommodations. Board and room costs are approximately \$45.00 a Quarter. Applications should be sent to the University Examiner.

#### **THE GEORGE WELLS KNIGHT INTERNATIONAL HOUSE**

The George Wells Knight International House, 104 Fifteenth Avenue, under the supervision of a board of trustees made up of Columbus men offers desirable living quarters to foreign and a limited number of American students. Rates for rooms are from \$27.00 to \$39.00 a Quarter, according to the kind of room selected.

#### **MEN'S FRATERNITIES**

A large number of men enjoy the advantages of living together in fraternity homes. These Greek letter organizations have for many years maintained establishments which provide excellent rooming and boarding arrangements. They meet the same standards of inspection that are required of the approved houses and are approved as an integral part of the University's housing arrangements. Prospective students who are interested in possible membership should write to Mr. Arthur M. Wellington, Assistant Dean of Men. The cost of living in a fraternity is about the same as in Baker Hall.

## MEN'S HOUSING BUREAU

Many men students reside in private rooming houses in the University district. In order to assist the students (especially those entering for the first time) in finding desirable rooms at the greatest saving, the University has created the Men's Housing Bureau, located in the office of the Dean of Men, first floor, Administration Building.

A number of cooperative houses have been established in the University district where men students can get room and board for approximately \$82.50 a Quarter. In these houses the students are permitted the use of the entire house with all of the conveniences. The men are expected to assist in the work of the house. Applications should be sent to the Men's Housing Bureau.

Classified lists of rooms available for every student and for any number of students are always available at this office. Boarding houses are likewise listed.

If the student signs a "Rooming House Agreement" he shall be expected to be responsible for the rental price of the room as specified in the agreement, unless he can present satisfactory reasons to the Men's Housing Bureau for moving out before the expiration of that period, or unless he can secure a satisfactory substitute. If he moves out before the expiration of the Quarter, without presenting a satisfactory excuse he shall forfeit one month's rent. The signing of such agreement is optional.

*The University warns students not to rent rooms which have not been placed on the approved list by the Men's Housing Bureau. Anyone renting a room which is not on the approved list does so at his own risk.*

## WOMEN STUDENTS

Every woman student, whether undergraduate or graduate, must register with the Dean of Women at her office in Pomerene Hall during the first week of each Quarter. The exact dates of registration will be announced each Quarter.

## LIVING ARRANGEMENTS FOR WOMEN

### GENERAL INFORMATION

All living arrangements for women are under the supervision of the Dean of Women. Under the rules of the Faculty, Freshman women so far as possible will be placed by the Dean of Women in the University Residence Halls.

Freshmen who apply for housing after the University Residence Halls are filled are placed in University Houses so far as possible.

Freshmen and other students who desire to work for room and board in private homes will be thus placed, and those who desire to live with relatives in Columbus will be given permission to do so.

After September 10, 1943, housing cannot be arranged for the Autumn Quarter by correspondence. Students or their parents must consult the Dean of Women in person in Columbus for housing accommodations.

### FOR FURTHER DETAILED INFORMATION

Booklets and other sources of information about the various kinds of living quarters will be gladly and promptly sent to anyone who inquires. Such information will include detailed descriptions of the halls of residence and houses as well as prices for the various types of accommodation. Address requests for booklets to:

The Dean of Women  
Pomerene Hall  
The Ohio State University  
Columbus, Ohio

## PART-TIME EMPLOYMENT FOR MEN AND WOMEN STUDENTS

Half of the men students on the campus carry part-time jobs along with regular academic schedules. About one quarter of the women students are similarly employed. Their work programs vary from as little as half a day a week to full-time jobs, carried with reduced schedules. The amount of employment carried is obviously a matter of individual ability and need. A reasonable amount of employment, contrary to a somewhat general impression, does not often affect classroom performance. Good standing in school, however, is generally required for many types of jobs, both campus and off-campus. In a

great many instances students secure these jobs "on their own" but the University provides the Student Employment Office, to help men and women to locate jobs and to serve as a clearing house for employers. It handles part-time placement of student workers on campus jobs, jobs with private employers in the campus district and downtown, and federally financed part-time NYA jobs. The fact that the University is located in a large city is important to working students in that a variety of work opportunities are provided through private employers in the neighborhoods and downtown Columbus.

There are many important factors relevant to getting part-time employment. *Your own conscientious efforts in hunting a job* will be a large factor in determining whether you carry part-time work. *Class-room schedules*, particularly those for the College of Engineering and College of Agriculture or others which require extensive laboratory periods, often preclude certain types of jobs. The University cannot often make schedule changes to suit the variety of time requirements which certain jobs prescribe. On the other hand, working students can help themselves secure appropriate schedules in many instances, if they submit schedule requests at the earliest possible date after schedule cards are released.

*Work experience* may be important. *Work skills* such as typing, bookkeeping or poster lettering give certain advantages in the search for part-time work. In addition, your own interests, general good character, matters of appearance and ability to present yourself, all have a great deal to do with your success in finding a part-time job.

A student should enter with funds at hand to carry him for at least one Quarter, with the understanding that he search for opportunities and file an application in the Employment Office for work in order to spread his available funds over a longer period of time than would be otherwise possible. There is no charge for the service offered by the Employment Office. For additional information about employment for men and women students, write the Student Employment Office, Room 108, Administration Building.

#### NATIONAL YOUTH ADMINISTRATION (NYA)

The Federal Government provides funds for jobs paying \$15.00 per month to undergraduate students. Graduate students may earn greater amounts. These jobs are established in all campus departments, and placements for upperclassmen and often Freshmen are made with an attempt to correlate study interests and work so that the job becomes a part of the total educational program. Selection of NYA students is made on the basis of need for work in order to attend the University, and with regard to scholastic standing in high school or in any previous college work. The regulations limit NYA to "needy" students, 16 through 24 years of age, citizens of the United States, who are registered in the University and are carrying a minimum of 12 hours of academic work. Inquiries about selection and placement for NYA work should be made in the Student Employment Office. Continuation of NYA depends upon new federal appropriations each year. Present allotment of funds establishes about 400 jobs for the school year ending in June, 1943.

#### FEDERAL STUDENT WAR LOANS

Federal student war loans are available to men and women students who carry a normal full-time schedule and are enrolled in the year-round accelerated program which began in June, 1942. Students in Engineering, Physics, Chemistry, Medicine, Veterinary Medicine, Dentistry, and Pharmacy are eligible. For further information see the Student Loan Office.

**ESTIMATE OF NECESSARY EXPENSES OF THE AVERAGE STUDENT DURING HIS FIRST YEAR**

	<i>Agri- culture</i>	<i>Arts Commerce Education</i>	<i>Engi- neering</i>	<i>Optom- etry</i>	<i>Phar- macy</i>	<i>Veter- inary Medicine</i>	<i>Dentistry</i>	<i>Law</i>	<i>Medicine</i>
Matriculation Fee (paid only once).....	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
Incidental Fee (\$20 each Quarter).....	60	60	60	60	60	60	60	60	60
Tuition Fee, including laboratory deposit.....	***	***	***	150	***	***	210	105	300
*Books and Instruments.....	30	30	50	50	20	30	200	40	195
General Activities Fee (\$5 each Quarter).....	15	15	15	15	15	15	15	15	15
Physical Education Laboratory Fee (\$3 each Quarter)	9	9	9	9	9	9	***	***	***
Laboratory Deposits (returnable in part).....	38	40	30	30	55	40	***	***	***
(Deposits vary according to courses carried)									
**Deposit to Cover Uniform (men only) approximately	28	28	28	28	28	***	***	***	***
***Room Rent—Men (\$11.00 a month).....	99	99	99	99	99	99	99	99	99
***Board—Men (\$6.00 a week).....	216	216	216	216	216	216	216	216	216
***Room and Board—Women (Dormitories)									
(\$120 a Quarter).....	360	360	360	360	360	360	360	360	360
Total—(Residents of Ohio) Men.....	510	512	522	612	517	484	755	490	840
(Residents of Ohio) Women.....	527	529	539	629	534	529	800	535	885

*Non-Resident Fee*—Every student who is not a legal resident of the State of Ohio is required to pay in addition to the incidental fee above a non-resident fee of \$50 each Quarter. See Non-Resident Rule, page 17 of this bulletin.

\* *Books and Instruments*—The books and instruments required in the professional colleges are such as are of practical use in professional practice after graduation.

\*\* *Refund on Uniform Deposit*—The Federal Government repays to the student a sum which has for the past two years been nine dollars at the end of the Freshman year and nine dollars at the end of the Sophomore year.

\*\*\* The cost of Board and Room as well as some items of general expenses, for example laundry, is always subject to the personal habits of the individual, and varies according to the degree of economy exercised.

Graduate students desiring information on expenses and fees are referred to the Bulletin of the Graduate School.

NOTE: In order to meet all the necessary expenses of registration, deposit for uniform, books, and other expenditures incident to securing a room and board, a student should come prepared to spend from \$75 to \$100 during the first ten days of a Quarter. After that period, his board and room rent will constitute the major part of his expenses.

NOTE: When checks given for payment of fees are not paid on presentation at bank, registration will be automatically cancelled and receipts given considered null and void.

## BULLETINS ISSUED ANNUALLY BY OHIO STATE UNIVERSITY

Graduate School

College of Agriculture

School of Home Economics

College of Arts and Sciences

School of Journalism

School of Optometry

College of Commerce and Administration

School of Social Administration

College of Dentistry

College of Education

Fine Arts

Music

College of Engineering

College of Law

College of Medicine

School of Nursing

College of Pharmacy

College of Veterinary Medicine

Franz Theodore Stone Laboratory (Formerly Lake Laboratory)

General Catalogue Number\*

Information for Prospective Students

Summer Quarter

Time Schedule

University Directory\*

Short Courses in Agriculture

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\* The General Catalogue Number and the University Directory are distributed without charge for official purposes. To individuals, the price of the General Catalogue Number is 50 cents a copy and the University Directory 25 cents.