

March 29, 2011

Minutes

Faculty Advisory Council

Chair: Melanie Schlosser

Attendance: Melanie Schlosser, Dracine Hodges, Jose Diaz, Beth Black , Kathy Webb, Nancy O'Hanlon (*ex officio*), David Lincove (*ex officio*), Carol Diedrichs

FAC discussed what to do with plaques made celebrating awards given to faculty and staff. Dracine will communicate with the Staff Advisory Committee to get their opinion.

Carol led a discussion about faculty accountability for using unassigned professional time (UPT) usually for research purposes. There should be a means for explaining the use of the time because using UPT should not be abused. Faculty should demonstrate how they are using the time and what they are trying to accomplish.

Carol led a discussion about evaluations of Assistant/Associate Directors. She proposed a review schedule that has each AD evaluator every 4 years beginning with Planning & Administration (2013), Information Technology and Research & Instruction (2014), Technical Services & Collections and Special Collections & Area Studies (2016). Should this be conducted with a survey? What methods should be used to gather comments from faculty and staff? There should be accountability to the faculty and staff. How should negative comments be used? May be OSU Human Resources or ARL has a tool we can investigate. The evaluation schedule should be in library governance documents.

FAC discussed the Faculty Document web page.

The next faculty meeting is scheduled for April 26. FAC discussed the agenda.