

Planning and Policy Committee
Meeting Minutes
February 3, 2009

Present: Beth Black, Barbara Dunham (Chair), Bruce Leach (*ex officio*), David Lincove, Steve Rogers

1. Minutes of the 12/2/08 meeting were approved as distributed.
2. P&P drafted an agenda for the February 10th Faculty Meeting. Bruce agreed to ask committee chairs to give 1-2 highlights from their annual reports at the meeting. The group discussed ideas for future meetings.
3. Barbara will ask Joe Branin about resuming regular meetings between P&P and the Executive Committee. It is time to update the schedule for evaluation of Assistant Directors and Staff Officers. Bruce will remind Joe about the review and ask if the list needs to be amended now that the Knowledge Bank Project Officer does not report directly to him.

Bruce Leach
Faculty Secretary