

Planning and Policy Committee

September 6, 2001

MINUTES

1. **Faculty Meetings**--The October Faculty Meeting will have an hour long presentation/discussion on Electronic Publications/Projects; topics for other meetings this year are Co-authoring and Exhibits. The topics to be covered this year should be particularly helpful to untenured Faculty.

The December Faculty meeting conflicts with an OhioLINK meeting directed to public services personnel. One individual had suggested that the December Faculty meeting be rescheduled; as the number of concerned individuals was small, it was decided to leave the meeting date and time as scheduled.

2. **Director's Award**--The Staff Advisory Council (SAC) has been responsible for issuing the call for nominees for the Director's Award, and the Council and the Planning and Policy Committee have been responsible for selecting the recipients from those who have been nominated. Linda Gonzalez reported that the Staff Advisory Committee has recommended that the selection procedure be changed; the topic was discussed at some length. Linda will come back to the October meeting to report on SAC's reaction to suggestions made by P&P. Whether changes are made or not, it is important that the process that will be followed be advertised. The topic of this award will be placed on an ASC agenda in the spring for discussion.

It appears that the recipients of this year's award have not been generally announced to those who were not in attendance at the presentation during Staff Appreciation Week. An announcement will be made via e-mail and/or *News Notes*.

3. **Faculty Vacancies**--It had been hoped that Joe Branin, Pat McCandless, and Linda Gonzalez would be able to attend the meeting for a discussion of Faculty vacancies, but Joe and Pat had schedule conflicts and were unable to attend. An internal search is being undertaken to fill the vacant position as Head of the Geology Library. There was some concern that the person selected to serve as Interim Head should not be a candidate for the position, as some might interpret this action to mean that the decision had already been made. One of the candidates had, however, already been announced as Interim Head; that concern will, however, be taken into consideration if such situations occur in the future.

The possibility of a potential vacancy for Head of the Science/Engineering Library was also discussed. There was general agreement among P&P members that there should definitely be a national search for such a position. As a national search takes a significant amount of time, there would need to be an Interim Head identified. It was suggested that it should be someone with good management skills and experience, but not that it be taken on by an existing Assistant Director. If such a vacancy does occur, SEL personnel should be asked to identify what they think needs to be done and the characteristics they would like to see in the holder of the Interim position. Following an identification of what is wanted/needed, an e-mail should be sent to liball asking for suggestions of names and potential interest.

The Chemistry Librarian vacant position was also discussed. A senior faculty member has expressed an interest in the position; an internal search will be conducted. It is important that someone be in the position as soon as possible, so that the Reference Desk schedule for Fall Quarter can be established. The frequent vacancies in this particular position appear to have become a target of ridicule by some members of the Chemistry Department.

Betty Sawyers
Faculty Secretary