

News Notes



OSU Libraries news for faculty & staff

4/4/2012

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News

Etime/Eleave Going Live April 8

“ETime” and “ELeave” will replace the “Automated Timekeeping” system on Sunday, April 8, although supervisors will still need to use AutomatedTimekeeping to approve time on Monday, April 9. The ETime/ELeaveLearn more about the systems and go live plans:

- https://portal.lib.ohio-state.edu/intranet/display/etimesheet_and_eleav, or
- Intranet > Home > Doc Depts > Human Resources > eTimesheet and eLeave



The timeline:

- Sunday, April 8 – go live with eTimesheet and eLeave
- Monday, April 9 – use Workforce for the last time to approve April 1 – April 7 timesheets and requests
- Tuesday, April 10 – decommission Workforce

Information session:

- Monday, April 9, 10:30 a.m. – 150THO

Feel free to contact any of these staff members for more information:

- Kathy DeGray [degray.1](#) 292-7800
- Greg Newman [newman.25](#) 247-8887
- David Richman [richman.17](#) 292-3028
- Charles Smith [smith.3822](#) 292-5794
- Charles Steward [steward.64](#) 292-6133
- Chad Walz [walz.4](#) 247-6509

Executive Committee Notes, March 20

- **Innovation Fund Proposals**
The deadline for the second round of applications is March 31. Batts will send a reminder to all staff and faculty.
- **Equipment List Review**
The committee considered and approved a proposal to improve and update the physical environment at Archives including furniture, carpet, etc.
- **Course Enhancement Grants**
The committee reviewed and approved the new course enhancement grant application process and policies recommended by the Teaching & Learning committee.
- **OSUL Security**
The committee reviewed and approved a proposal from Planning & Administration regarding an enhanced professional security presence in THO and SEL. In addition to the previously approved security manager position, we will move forward with hiring a full-time second shift security supervisor (temp or term appointment) and purchasing polo shirts for the student security officers so patrons can quickly identify library security personnel.
- **GAA Program Review**
The committee reviewed the current GAA program and a report provided by Patton-Glinski. A decision was made to discontinue the GAA position in the Outreach & Engagement department. This position will be transferred to Anne Fields for the year ahead. The GAA positions in Collections, Technical Services & Scholarly Communications and Special Collections & Area Studies are still under review. Diedrichs will discuss with the Graduate School once we have a better sense of decisions about CTSSC and SPAS.
- **Cost Sharing Agreements with Regional Campuses**
Gibson and Strieb will work together to develop draft language to be included in the agreements with each regional campus.
- **Admin Plus Review**
Batts will work with Sarah Murphy and Nancy O'Hanlon to develop a survey for the Admin Plus group.

THE 2012 CAKE AUCTION

FOR CAMPUS CAMPAIGN

MONDAY, APRIL 16

11:30 A.M.

Thompson Library Rm. 165



Vote for your favorites in the following categories:

- Most Beautiful
- Most Creative
- Most Chocolaty
- Best Cupcake(s)
- Best "Office" Theme
- Best OSU Theme
- OOPS!

**WES BOOMGAARDEN RETURNS AS AUCTIONEER
AND A NEW SURPRISE "VANNA" THIS YEAR!**



A “Tasteful Evening,” April 20, 6-8 p.m., Features Cartoonist Jim Borgman

The Billy Ireland Cartoon Library & Museum will present “A Tasteful Evening” in Cincinnati on Friday, April 20 from 6-8 p.m. at the Hyde Park Golf and Country Club. The event will feature noted former *Cincinnati Enquirer* editorial cartoonist and “Zits” creator Jim Borgman, and a scotch tasting with an expert scotch master. The program will include an update from Director of Libraries Carol Diedrichs and Jenny Robb, curator of the OSU Billy Ireland Cartoon Library & Museum, on the renovation of Sullivant Hall, the future home of the Cartoon Library.



Cost of the evening is \$25. Please RSVP by April 13 to go.osu.edu/CartoonTastefulEvening or 614-292-8174. The \$25 donation is payable online or at the door.

© 2012 Zits Partnership

Call for Digital Reformatting Proposals runs through April 20

The Collections Reformatting Review Sub-Committee solicits proposals for digital reformatting projects that will result in the creation of unique digital objects that are permanently retained and are to be made accessible to the campus and wider venues. The proposal application form is attached. Submission deadline is Friday, April 20. Applications should be submitted by email to couch.1@osu.edu. This is the first call for proposals in what will be a regular process. We encourage you to submit in this round, as well as to be thinking about proposals for future rounds.

An information session will be held, so if you are interested in applying and have technical questions about your projects or questions about information to include on the application, please plan to attend on Tuesday, April 10, 9-10:30 a.m. The session will be held in THO 150A. Members of the Collections Reformatting Review Sub-Committee and the Digital Reformatting Working Group will be there to assist. If you are unable to make the session, please feel free to contact us with any questions.

--Nena Couch, chair; Wes Boomgaarden, Bruce Leach, Jeff Thomas, Graham Walden

Call for Proposals, Course Enhancement Grants 2012-13

The OSU Libraries' Teaching and Learning Committee is still accepting applications for [Course Enhancement Grant funds](#) to enhance the research and information needs for courses being taught Fall 2012 through Summer session 2013. Deadline for applications is Thursday, May 24, 2012.

Save the Date

Staff Appreciation Luncheon Thursday, May 24, 11:30 a.m. – 1 p.m., Buckeye Reading Room, 260 Thompson: Mark your calendars now for the Libraries' annual staff appreciation lunch. More details coming soon.

Campus Campaign/Perspectives from Your Colleagues

NewsNotes is featuring stories from Libraries' faculty and staff on their personal involvement with the Campus Campaign. This week's story comes from **Wes Boomgaarden**.

*For many years now I have designated a monthly payroll-deduction Campus Campaign gift to the **Ann W. and Emanuel D. Rudolph Friends of the Libraries Preservation Fund (Ann & Emanuel D. Rudolph Fund - 606232)**. I have a special spot in my heart for Ann and Rudy, whom I knew very well before their untimely deaths about 20 years ago. They left us a great legacy in their remarkable book collections (we've added about 20,000 of these books to our collections!) and in a bequest that became this special Fund that bears their names.*

"How does this make a difference?" you might ask. Most often, we use the income from this Fund to pay for the full-restoration treatments of very rare books and other treasures from our Special Collections. The curators work closely with Harry Campbell every year to select the items that are greatest need, such as our copies of the Geneva Bible (1580), Dryden's Virgil (1697); Caxton's Higdon Polycronicon (1482); Orbis Breviarium (1493), and the Nuremburg Chronicle (1493). Harry in turn works with the Etherington Conservation Center (North Carolina) and other skilled vendors, to have the work done with funds from this Rudolph Preservation Fund. The books come back to us looking stunningly beautiful and highly usable. And, with the care given to them, they will stay that way for generations. This augments the great work that Harry and his team do in Conservation at the Tech Center. I am certain that Ann and Rudy would be very pleased to know how we are using "their" Preservation Fund –



and that we are making it grow every year with additional gifts. I welcome you to consider it as you learn more about the Campus Campaign. Thank you.

--Wes Boomgaarden, from Team W-K-R-P... in Columbus!

**Campus Campaign Library Teams Progress 2012
Week 5**

Total Libraries' Participation so far: **50%**
This year's participation goal is **62%**



**I Give at the Office
Campus Campaign 2012**



Campus Campaign Week #5 Winner

Patti Dittoe; Patti wins 2 guest passes to the Gateway Film Center.

University News



Fulbright Week at Ohio State starts April 9

The Office of International Affairs, the Graduate School and the Undergraduate Fellowship Office are offering a full week of events acknowledging past Fulbright and Fulbright-Hays recipients; hosting workshops, information sessions and open houses; and informing faculty, undergraduate and graduate students about the opportunities available through the Fulbright and Fulbright-Hays programs. Activities begin Monday, April 9. [View a list](#) of faculty sessions.

> Contact: [Joanna Kukielka-Blaser](#)

> Read more: <http://oia.osu.edu/fulbright/fulbright-week.html>

Assistive-technology now available campus-wide

As part of the university's continuing effort to build seamless access into our environment and culture, the offices of the CIO and Disabilities Services, and the ADA Coordinator's Office are announcing the availability of JAWS (Job Access With Speech), Read and Write Gold, and ZoomText in libraries and computer labs throughout campus. To take advantage of these tools, visit any of the OCIO Student Computer Centers. Find locations at <http://ocio.osu.edu/labs/locations>.

> Contact: ODS Assistive Technology Coordinator Abdirahim Abdi at 292-3307 or <mailto:abdi.33@osu.edu>

People



Congratulations to **Charles Smith**, who will be promoted to the position of Human Resources Specialist in the OAA Service Center. He begins the transition to his new role on April 16 (tentative date) and the transition should be complete by the end of April.

Congratulations as well to **Lynaya Elliot**, who will be promoted to the position of Fiscal Officer in the OAA Service Center. She will begin her new role on April 16 (tentative date.)

Juleah Swanson has been selected to participate in the "2012 Minnesota Institute for Early Career Librarians from Traditionally Underrepresented Groups." The Minnesota Institute is offered every two years for early career librarians from underrepresented groups to have the opportunity to learn about leadership and organizational behavior in institutions of higher education. Previous OSUL Minnesota Institute participants include Miriam Conteh-Morgan, Deidra Herring, and Dracine Hodges. The Institute will be held at the University of Minnesota, July 21-27.



University Libraries, the Web Accessibility Center and the Office of Americans with Disabilities Act presented a "Disability Awareness and Sensitivity Workshop" on April 4. The workshop helped participants learn about various disabilities and implications for the library, best practices for interacting with those with disabilities, and assistive technologies available in the library.

**Personnel Report provided by the
OSU Libraries Human Resources Department**

Job Posting: Publishing Production Coordinator

University title: Program Coordinator

Department: Scholarly Resources Integration Department

Summary of duties: Serves as a member of the Libraries' Scholarly Resources Integration Department, which manages the Knowledge Bank (OSU's digital institutional repository) and the Libraries' open access publishing program. Supports the department head and the publishing program manager in all aspects of publishing production and promotion. Oversees publishing and supports development of new publications; manages details of digital publishing, applies for ISSNs, domain name renewals, and archives past publications in the repository. Supports partners in use of publishing software. Uses web skills to customize and improve the user interface of the Open Journal Systems software. Assists with planning, research, and outreach activities. Assists journal management and IT in improving the presentation and accessibility of systems and publications. Maintains and develops documentation for publishing systems and workflows.

Applications will be accepted until April 8, 2012 using the University's online jobs site at <http://jobs.osu.edu/>. For questions, please contact Greg Newman, OSUL Human Resources, 614-247-8887 / newman.25@osu.edu

Exhibits



Check the links below for more information on these current Libraries exhibitions.

- **[Year of Shakespeare: The Exhibition](#)**, Thompson Library Gallery, through April 29
- **[Friendship 7 at 50](#)**: An Anniversary Celebration of John Glenn's Historic Space Flight, Thompson Library, through April 30
- **[Columbus Cartoonists: A Bicentennial Celebration](#)**, Billy Ireland Cartoon Library & Museum Reading Room Gallery, 27 W. 17th Avenue Mall, through April 27