Title: Front Matter

Issue Date: 15-May-1883

Citation: Ohio Mining Journal, vol. 1, no. 3 (May 15, 1883).

URI: http://hdl.handle.net/1811/32325

Appears in Collections: Ohio Mining Journal: Volume 1, no. 3 (May 15, 1883)
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The General Office of the Institute is located in Columbus, in the office of the State Inspector of Mines, in which the annual meeting of the Institute is held on Wednesday following the second Tuesday in January, at 7 o'clock P.M. Other meetings of the Institute held during the year are made on the call of the President, at such time and place as he shall designate in the mining regions of the State.

The Ohio Mining Journal is the official organ of the Ohio Institute, and is owned and controlled by that body. The Journal is published quarterly on the 15th of February, May, August and November, respectively, and contains a record of the proceedings of the Institute. All the papers read at the meetings of the Institute are published in the Journal.

The subscription price of the Journal is sixty cents a year, in advance; 15 cents per single copy. Members who have paid up their annual dues will be presented a copy free of charge.

The objects of the Ohio Institute of Mining Engineers are mainly to promote the development of the mineral resources of the State; to aid in the economical development and working of mines; to elevate the social standing of those engaged in mining; to provide for the proper surveying of mines, and for the preservation of the maps of abandoned mines.