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of

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The volunteer Editor shall be a member of the Academy and a scientist, engineer, technologist, or educator with a distinguished publication record and who has an interest in and knowledge of editing and publishing. Candidates should be currently active in research, be reasonably well organized, have tact, diplomacy and good judgment, have a sense of humor, have excellent working relationships with the administration of their employers, and be at an appropriate stage in their careers. The Editor shall supervise a part-time editorial assistant. Prior editorial experience is expected. Term of office shall be a minimum of five years.

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Candidates should send **four complete copies** of a curriculum vitae and letter of application detailing qualifications including editorial experience to:

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Author's Instructions for Preparation of Manuscripts

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All manuscripts will be organized as follows:
- Page 1 - Title, Author(s), Running Head, Abstract
- Page 2 and remainder - Introduction, Materials and Methods, Results, Discussion, Acknowledgments, Literature Cited, Tables, Figure Legends, Figures.

STYLE. The CBE Manual for Authors, Editors, and Publishers, 6th ed. is used for editorial decisions with regard to style. Manuscripts should be typewritten using 1 inch margins on 8.5 x 11 inch paper. Text should be left-justified using elite print (twelve characters per inch). Three copies should be submitted. Manuscript should be double-spaced throughout, including the title and abstract. Arabic numerals should be used in preference to words when the number designates anything that can be counted or measured (7 samples, 43 species). One exception to this use is that numerals are not used to begin a sentence (Twenty-one species were found in...). The 2nd exception is when numeric expressions are adjacent in a sentence. The number easiest to express in words should be spelled out and the other left in numeric form (The sections were divided into eight 4-acre plots.).

TITLE, AUTHOR(S), AFFILIATION(S). The first page of the manuscript should contain the title, author(s) name(s), the affiliation of the author(s) at the time the research was carried out, a shortened title (running head), and the abstract. The title must be typed in upper and lower case letters as it will appear when typeset. Name(s) of the author(s) should be typed in capital letters below the title. The address (department, institution, city, state, postal code, country if not USA) should appear below the name of the author(s). If more than one institution is to be credited, they should appear in the order of the author(s) affiliation. A running head of not more than 38 letters and spaces should be typed in capital letters between the address and the abstract. The number easiest to express in words should be spelled out and the other left in numeric form (The sections were divided into eight 4-acre plots.).

ABSTRACT. The abstract should summarize the main conclusions and any new methods or procedures critical to the results of the study. It should be 250 words or less.

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MATERIALS AND METHODS. This section should describe the research design, the methods and materials used in the research (subjects, their selection, equipment, laboratory or field procedures), and how the findings were analyzed.

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DISCUSSION. This section should compare and contrast the data collected in the presented study with that previously reported in the literature. Unless there are specific reasons to combine the two, as explained by the author in the letter of transmittal, Results and Discussion should be two separate sections.

ACKNOWLEDGMENTS. Colleagues and/or sources of financial support to whom thanks are due for assistance rendered in completion of the research or preparation of the manuscript should be recognized in this section rather than in the body of the text.

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Author(s). Year. Article title. Journal title volume number (issue number): inclusive pages.


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