1995-09

Back Matter

The Ohio Journal of Science. v95, n4 (September, 1995), 999
http://hdl.handle.net/1811/23673

Downloaded from the Knowledge Bank, The Ohio State University's institutional repository
AUTHOR’S INSTRUCTIONS FOR PREPARATION OF MANUSCRIPTS FOR PUBLICATION IN THE OHIO JOURNAL OF SCIENCE

THE OHIO JOURNAL OF SCIENCE considers for publication submissions of the following nature:

1. Solicited Submissions - Book Reviews, Research Reviews.
2. Unsolicited Submissions - Brief Notes, Research Reports.

Solicited submissions will be requested by the editor or by a member of the editorial board. Book Reviews will be written by individuals who are knowledgeable in the subject matter of the book to be reviewed. The approximate length will be 750 words, and the text will include a brief description of the subject matter addressed by the volume, its outstanding strong points, and any obvious weaknesses. Research Reviews will be requested to serve as descriptive surveys of an area of literature of which Academy members may have an interest. In general, reviews will comprise five to ten printed pages. Organization and format of solicited material will be determined by the author(s) and the editorial staff.

Unsolicited submissions, in the form of presentations of quantitative or qualitative data pertinent to any of the sections of the Academy listed inside the front cover, will be considered for peer review. Brief Notes are manuscripts which will be published on less than two printed pages (i.e., less than six pages of typescript) and will contain no more than one piece of illustrative material (i.e., table, figure, or other illustrations). The editor will identify papers which meet these criteria as Brief Notes if not so categorized by authors. Research Reports are papers which will extend beyond two printed pages and which will contain two or more pieces of illustrative material. Regardless of the length of manuscript, unsolicited submissions should be organized according to the following format:

Page 1 - Title, Author(s), Affiliation(s), Abstract
Page 2 and the remainder - Body of the Paper in the order: Introduction, Materials and Methods, Results, Discussion, Acknowledgements, Literature Cited, Tables, Figure Legends, Figures.

STYLE. The general style of papers previously published by THE JOURNAL should be employed, and can be determined by reading recent issues of THE JOURNAL. Manuscripts should be typewritten with wide margins on 21.6 x 27.9 cm (8.5 x 11 in) paper, and be double-spaced throughout including the title and abstract. The only words to be underlined are scientific names. Spell out numbers one through nine and use Arabic numerals above nine. Extensive quotations in the text should be typed slightly indented from the other text. Acceptable symbols and abbreviations for units of measurement should be used as given in the CBE Style Manual, 5th ed. (Council of Biology Editors, Inc., 9650 Rockville Pike, Bethesda, MD 20814). This volume is used for editorial decisions with regard to style. Primary text reference should use the International System of Units in all cases, with parenthetical reference to English units at the discretion of the author.

The following guidelines should be adhered to in the organization of the manuscript.

TITLE, AUTHOR(S), AFFILIATION(S). The first page of the manuscript should contain the title, author(s) name(s), the affiliation of the author(s) at the time the research was carried out, a shortened title (running head), and the abstract. The title must be typed in upper and lower case letters as it will appear when typeset. Name(s) of the author(s) should be typed in capital letters below the title. The address (department, institution, city, state, postal code, country if not USA) where the research was done should be typed below the name of the author(s) if more than one institution or organization is to be cited. If they appear in the order of the authors' affiliation. If typed by word processor, copy should not be justified. Please use Elite (12 characters per inch) type. A running head of no more than 33 characters is recommended for reduction to the width and length of the printed page (17.8 x 24.1 cm; 7 x 9.5 in). Care should be taken to minimize the space occupied by any figure, and excessive white space should be avoided. Line drawings should not exceed 20 x 25 cm (8 x 10 in). If carefully drawn, figures need be no more than 50% larger than the size desired in print. Letters should be done of a size to ensure that it can be read after reduction. On maps and other illustrations where original size is a concern, a graphic scale should be incorporated into the figure. Besides the original art work for each illustration, two photocopies of each should be submitted to avoid delay in the review process.

FOOTNOTES. Text footnotes should not be used with the following exceptions. A footnote to the title will be added editorially to state the dates of manuscript submission and revision. A footnote to name(s) of author(s) may be used to indicate a present address different from that at which the research was done, or to indicate the author to whom inquiries should be directed. All other material or comments must be incorporated into the text. In no case should literature citations be inserted as footnotes. They must be listed in the Literature Cited section. Footnotes to tables are permissible, and are encouraged to promote clarity.

Attention to the above instructions will minimize the need for revision and editorial correction, and will shorten the time from submission to publication. Any questions which are not answered by these instructions, by examining papers in recent issues of THE JOURNAL, or by the CBE Style Manual, 5th ed., should be addressed to the editor.
Preliminary

Call for Papers

105th Annual Meeting -- May 3-5, 1996

The Ohio Academy of Science

To be hosted by

Malone College

Canton

Poster and Podium Presentations on Saturday, May 4, 1996

Abstract deadline: Postmarked by December 1, 1995

For abstract forms or further information call or write:

The Ohio Academy of Science
P.O. Box 12519
Columbus, OH 43212-0519
Phone or FAX (614) 488-2228