PREPARATION OF MANUSCRIPTS FOR PUBLICATION IN THE OHIO JOURNAL OF SCIENCE

The following suggestions are presented in order to minimize revisions and editorial corrections. Uniformity of style and format necessitates attention to detail by authors.

STYLE. Recent issues of the JOURNAL should be examined so that authors become familiar with its general style. Three copies of the manuscript should be submitted typewritten on 8.5 x 11 inch paper with wide margins and double-spacing throughout. (Manuscripts submitted to the JOURNAL should be assembled in the following manner: title; author's name and address; abstract (unless a brief note); body of the paper composed of introduction, materials, results, and discussion; and the paper composed of introduction, materials, results, and discussion; and the literature cited; tables (if applicable); figure legends; and figures (if applicable). Manuscripts not in this format will be returned. In addition, please indicate an appropriate running head for your paper, consisting of no more than 38 letters and spaces combined.) Do not submit a title or cover page. Page one should include title, author(s), authors' address(es) and an abstract. The only words that should be underlined are scientific names. Use arabic numbers instead of spelling out numbers in most cases except the number one and numbers beginning a sentence. Use active voice in most cases. Pages should be numbered consecutively. Extensive quotations in the text should be typed with slightly wider margins. Acceptable symbols should be used for units of measurements; e.g., see Style Manual For Biological Journals, compiled by the Conference of Biological Editors of the American Institute of Biological Sciences, 2000 P Street, N. W. Washington D. C. 20036 (CBE Style Manual).

Title is to be typed in capital letters. Scientific names of organisms in the title should be underlined. The author's name should be typed in capital letters below the title. The address of the department, institution, city and state that are to be credited with supporting the author and his work should be typed (caps and lower case) below the author's name. If more than one institution is to be credited, the names should appear in the order corresponding with the author's names.

LITERATURE CITED. Reference to scientific literature should be arranged alphabetically by author's last name, and typed, double-spaced, on a separate page at the end of the text. Literature Cited references should follow the Chemical Abstracts CBE Style Manual for abbreviations. Examine recent issues of the JOURNAL for details of the form. Use minimal punctuation and no underlines. References are indicated in the text as Patterson (1940) or (Patterson 1940). In the case of more than 2 authors, et al. may be used in the text, but all coauthors must be listed in order in the Literature Cited section.

ABSTRACTS. The abstract should be a meaningful summary of the significant facts contained in the paper. It should be sufficient within itself, presenting the main conclusions of the paper and any new methods or procedures introduced. It should not exceed 250 words. Captions for figures should be typed in order, double-spaced, on a separate page with the heading FIGURE LEGENDS. Figures are referred to in the text as figure 1 or (fig. 1). The legend should not be placed on the figure that goes to the engraver. Each figure must have a complete legend even though the material is described in the text.

FOOTNOTES. Citations in the text should not be inserted as footnotes but should be included in the LITERATURE CITED. Text footnotes are to be avoided except for: a footnote to the title stating when the manuscript was submitted and revised, acknowledgment of financial support for the article, or departmental or institutional publication numbers. A footnote to the author's name may be used to indicate present address. All other material or comments must be incorporated into the text. ACKNOWLEDGMENTS appear in the regular text as a paragraph at the end of the paper. Footnotes to tables are permissible and are encouraged so that the reader can understand the table without reference to the text.

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